VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY FEBRUARY 11, 2014 6PM COMMUNITY BUILDING

Meeting called to order at 6pm February 11, 2014 by Mayor Halda with the following roll call:

PRESENT: Heimbach, Leonard,Mullen ABSENT: Haidsiak, Shepherd

Also present, Donna Robinson, Roxanna Sieber, Jamie McDaniel, Brooke Johnston, Meri Kernen, Helen Lowe, Marsha Underwood, Gloria Jones, Rod Goodemote, Attorney Carl Sonksen,Clerk Owen, PWD James.

Motion Mullen second Leonard and unanimous vote to approve the agenda.

6:02 pm Shepherd entered the meeting.

The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, ED and Sheriff’s reports were reviewed by copy. Motion Mullen second Heimbach and unanimous vote to approve the consent agenda.



6:03pm Haidsiak enters meeting.

Disbursements January 2014

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCO | CHEMICALS | $608.35 |
| ADAMS COUNTY AMBULANCE | TIER-AMB | $110.00 |
| ADAMS COUNTY FREE PRESS | SUBSCRIPTION/LIB | $32.00 |
| ADVANTAGE ADMINISTRATORS | OWEN/INSURANCE | $178.00 |
| ALEGENT CREIGHTON HEALTH | NEW HIRE/DRUG TEST | $68.00 |
| Alliant Energy | NATURAL GAS | $1,689.59 |
| BRODART CO | BOOKS | $208.81 |
| RONALD A BROWN | SERVICE | $56.50 |
| CARD SERVICES - VISA |  | $273.04 |
| CASEY'S | FUEL | $221.00 |
| CHAT MOBILITY | CELL PHONE/CITY/AMB | $81.64 |
| CITY OF RED OAK AMBULANCE | TIER-AMB | $1,540.00 |
| COUNSEL OFFICE&DOCUMENT | FORMERLY BRO BUSINESS | $11.35 |
| DEMCO | MISC EXPENSE | $35.31 |
| ELLIOTT EQUIPMENT CO. | STREET SWEEPER REPAIRS | $296.21 |
| FIRE STATION TRAINING BUREAU | BRUCE TRAINING | $100.00 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | $554.43 |
| DENNIS R HAMMERSTROM | REPAIR BASEMENT WALL/LIB | $728.00 |
| IOWA PARK AND RECREATION ASSN | TRAINING | $470.00 |
| JENSEN WELL CO, INC | MISC | $1,384.50 |
| Julie A LAYTHE | JAN CB CLEANING | $320.00 |
| JILL M COOPER | JAN CLEANING | $40.00 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | $183.73 |
| CYNTHIA L STURM | OFFICE SUPPLIES | $133.44 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | $189.94 |
| MUNICIPAL EMERGENCY SERVICES | MISC EXPENSE | $1,528.00 |
| MIDWEST ENVIRONMENTAL | vbainmesi@iowatelecom.net | $1,139.00 |
| MIDWEST RECYCLING | JANUARY RECYCLING | $473.60 |
| MONTGOMERY COUNTY MEM HOSPITAL | MEDICAL SUPPLIES | $110.51 |
| MONTGOMERY COUNTY RECORDER | RECORDING FEE/TAX CERT | $60.00 |
| MONTGOMERY COUNTY TREASURE | FEES FOR TAX DEEDS (5) | $125.00 |
| PETERBILT OF COUNCIL BLUF | 1997 FORD DUMP TRUCK | $19,500.00 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | $417.24 |
| RICOH USA | CONTRACT #3330552 | $34.06 |
| ROXANNA SIEBER | FEB EC | $1,030.00 |
| BRIAN B SCHAFER | FT 321 DODGE RAM REPAIRS | $4,647.34 |
| SONKSEN LAW FIRM PC | ATTORNEY FEES FEB 2014 | $500.00 |
| TREASURER, STATE OF IOWA | SALES TAX | $971.00 |
| UFMC AUTO PARTS | PARTS/REPAIRS | $1,472.28 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | $1,156.86 |
| UPS | SHIPPING | $176.47 |
| UTILITY SERVICE CO., INC. | QUARTERLY WATER TOWER | $9,070.28 |
| VANDER HAAGS INC | DUMP TRUCK PLOW BLADE | $1,500.00 |
| Villisca Foods | PLANT SUPPLIES | $28.84 |
| VILLISCA POWER PLANT | ELECTRIC | $8,700.39 |
| XPUBLISHING LLC | MINUTES PRINTED | $179.04 |
| WELLMARK | INSURANCE | $5,130.11 |
| WHIPP SALES AND SERVICE | REPAIRS | $9.63 |
| ZOLL MEDICAL CORPORATION | BATTERY PACK/LITHIUM ION | $538.13 |
| \*\*\*\* PAID TOTAL \*\*\*\*\* |  | $68,011.62 |
| \*\*\*\* SCHED TOTAL \*\*\*\*\* |  |  |
| \*\*\*\* OPEN TOTAL \*\*\*\*\* |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $68,011.62 |

January 2014

Lee Haidsiak Richard Mullen Marilyn Halda Mark Heimbach Marsha Shepherd T.J. Leonard Trisha Owen

Council Member Council Member Mayor Council Member Council Member Council Member City Clerk

The above bills were approved for payment by signature February 11th, 2014.

Motion Mullen second Shepherd to approve Resolution No. 14-02-01 Liquor License Villisca Foods

AYES: Haidsiak, Heimbach, Leonard, Mullen, Shepherd NAYS: None

RESOLUTION NO. 14-02-01

LIQUOR LICENSE, VILLISCA FOODS

WHEREAS: A Class E, Liquor License with Beer, Wine and Sunday privileges has been applied for by Villisca Foods, due to expire March 7, 2014 and;

WHEREAS: Council approval is required before renewal will be granted.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that the applications are approved and the Clerk is directed to sign on behalf of the council

Motion Haidsiak secondHeimbach to approve Resolution No. 14-02-02 Adopt Budget Estimate and set public hearing

AYES: Heimbach, Haidsiak, Leonard, Shepherd, Mullen NAYS: None

RESOLUTION NO. 14-02-02

ADOPTING BUDGET ESTIMATE

SET TIME FOR FINAL FY 2015 HEARING

WHEREAS: The budget estimate has been reviewed by the City Council of Villisca;

THEREFORE BE IT RESOLVED the City Council of the City of Villisca approves and adopts the budget estimate and sets March 03, 2014 at 6pm at the community building as the time and place for the public hearing concerning the budget and instructs the clerk to have published the necessary legal notices.

Motion Haidsiak second Shepherd to approve Resolution No. 14-02-03 Transfer Funds from LOST to General & Water Fund

AYES: Leonard, Mullen, Haidsiak, Shepherd, Heimbach NAYS: None

RESOLUTION NO. 14-02-03

TRANSFER FUNDS FROM

LOCAL OPTION TO GENERAL & WATER FUND

WHEREAS: The City Council of the City of Villisca has decided it is in the city’s best interest to eliminate the projected deficit balances for FY14 and

WHEREAS: The City’s Local Option Sales Tax fund is projected to have a healthy balance at the end of FY14 and

WHEREAS: The Local Option Sales Tax fund can be used for this purpose.

THEREFORE BE IT RESOLVED by the City Council of Villisca that $60,000 of Local Option Sales Tax be transferred to the General fund and

BE IT FURTHER RESOLVED that $40,000 of Local Option Sales Tax be transferred to the Water fund.

Motion Shepherd second Haidsiak to approve Resolution No. 14-02-04 Approve Library Roof Contractor

AYES: Shepherd, Heimbach, Haidsiak, Mullen, Leonard NAYS: None

RESOLUTION NO.14-02-04

APPROVE CONTRACT FOR REPAIR OF LIBRARY ROOF

WHEREAS: The City of Villisca’s library building roof sustained hail damage from a hail event in 2011; AND

WHEREAS: Repairs were undertaken in 2011 to the damaged roof and additional damage from the hail event was subsequently discovered in a 2013 inspection; AND

WHEREAS: The Library Board has chosen a roofing contractor, Renaissance Roofing, to undertake the additional repairs to the library building roof, and the Library Board wishes to enter into a contract to secure the services of the roofing contractor; AND

WHEREAS: pursuant to the Code of Iowa and the Villisca City Ordinances, all contracts must be approved by resolution of the City Council;

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that the contract securing the services of Renaissance Roofing be approved and signed by the respective parties to carry out repairs on the City Library roof.

Passed and approved this 11th day of February, 2014.

Motion Haidsiak second Leonard and unanimous vote to approve dispatching service with Montgomery County. Heimbach and Shepherd gave the council an update on what their subcommittee’s recommendation was after doing some research. The subcommittee has met several times and discussed information that the EC had given and other information they gathered. At this point the consensus of the subcommittee is recommending to not renew the contract that is up the end of February. Motion Shepherd second Heimbach to end the Economic Development contract when it is up the end of February. 3 Ayes and 2 nays. The State of Iowa has informed the city of a recent tobacco retailer sales to minors check failed. The Council will have Attorney Sonksen proceed with the tobacco prosecution report. Motion Mullen second Shepherd and unanimous vote to approve Kyle Johnston and Shayla Nothwehr for EMS class approval. The city had stated that they would pay for schooling along with a signed contract and guidelines followed. Motion Haidsiak second Shepherd and unanimous vote that the city will pay up to $35,000 towards the expenses of the library for budget FY15. Attorney Sonksen gave an update on the tax deeds that the county gave to the city. There is 1 house on the tax deeds that the city received and the others were empty lots. There is currently a resident living in that house and the council wants Attorney Sonksen to move forward and proceed with proper procedure. Motion Haidsiak second Leonard and unanimous vote to have Attorney Sonksen send a 30 day notice to the resident to inform them and explain the next step that the city will be proceeding with as far as the property is concerned. PWD James gave his monthly report. Motion Haidsiak second Shepherd and unanimous vote to approve to allow the community garden groups to use one of the lots that have been given to the city. Haidsiak stated that the group would take care of the property and the upkeep. The city will not be responsible for the garden that they will take all ownership. John McKean wanted the council to discuss whether or not the Armory could have tax abatement. There was discussion but nothing further. Haidsiak gave an update that the trustees have meet and they voted to keep the levy rate the same. He stated that it’s been a very good thing since the advisory board has been started.

No Public Comment

Motion Shepherd second Mullen and unanimous vote to adjourn 7:47 p.m.

Budget Hearing on Monday March 3, 2014 at 6 pm at the community building.

Next regular meeting will be Tuesday March 11, 2014 6pm at the community building.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Owen, City Clerk Marilyn Halda, Mayor