VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY MARCH 08, 2016 5:30PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. March 8, 2016 by Mayor Halda with the following roll call:

PRESENT: Lowe, Mullen, Leonard ABSENT: Haidsiak, Shepherd

Also present Donna Robinson, Amber Mullen, Shawna Roberts, Lish & Johnny Houser, Gloria Jones, Meri Kernen, Attorney Varley, PWD James, and Clerk Owen.

Motion Mullen second Leonard and unanimous vote to approve the agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, ED, and Sheriff Reports, were reviewed by copy. Motion Leonard second Mullen and unanimous vote to approve the consent agenda.

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| --- | --- | --- | --- | --- | --- | --- |
|  | RECEIPTS/DISBURSEMENTS | | Feb-16 |  |  |  |
| FUND | BEG. BALANCE | REVENUES | EXPENSES | LIAB CHANGE | CHECKING BAL | INVEST BAL |
| General | $103,375.48 | $ 24,704.33 | $16,543.10 |  | $110,907.16 | $226,174.80 |
| Road Use Tax | $125,174.54 | $12,940.71 | $4,762.05 |  | $133,353.20 | $ - |
| Employee Benef | ($1,990.59) | $462.29 | $ 3,781.90 |  | $ (5,310.20) | $ - |
| Emergency Fund | $108.81 |  |  |  | $ 108.81 |  |
| Local Option | $ 30,000.00 | $ 9,701.06 |  |  | $ 30,000.00 | $281,395.12 |
| Debt Service | $ 23,896.07 | $ 421.54 |  |  | $ 24,317.61 | $ - |
| Water Capital Project | |  |  |  |  |  |
| Perpetual Care | $ 16,958.31 |  |  |  | $ 16,958.31 | $ 51,000.00 |
| Water Utility | $ (5,513.84) | $ 18,419.72 | $ 16,082.83 |  | $ (3,176.95) | $ 41,678.66 |
| Sewer Utility | $ 129,228.28 | $ 30,174.43 | $ 16,623.88 |  | $ 142,778.83 | $144,391.03 |
| Totals | $421,237.06 | $ 96,824.08 | $57,793.76 |  | $449,936.77 | $744,639.61 |
|  |  |  |  |  |  |  |
| Savings Accounts |  |  |  |  |  |  |
| Library | $ 20,167.63 |  |  |  |  | $ 20,167.63 |
| Swimming Pool | $ 55,436.09 | $ 605.88 |  |  |  | $ 56,041.97 |
| Police | $ 280.04 |  |  |  |  | $ 280.04 |
| Trustee's Fire Dept | $ 99,315.37 | $ 23.67 |  |  |  | $ 99,339.04 |

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| A & M GREEN POWER | REPAIRS | 690.54 |
| A.C. GRIDLEY INC | 1/2 FARM LEASE AGREEMENT 2016 | 3,394.14 |
| ACCESS ELEVATOR INC | ANNUAL MAINTENANCE TEST | 375 |
| ACCO | CHEMICALS | 2,971.52 |
| ADAMS COUNTY AMBULANCE | TIER | 110 |
| ADVANTAGE ADMINISTRATORS | PLAN # 105-532 | 24.5 |
| ALAN GRIDLEY | 1/2 FARM LEASE AGREEMENT 2016 | 3,394.15 |
| Alliant Energy | NATURAL GAS | 1,003.91 |
| AMAZON | BOOKS, ETC | 930.02 |
| BI-STATE ELECTRONICS | BATTERIES/PAGERS | 260 |
| CARD SERVICES - VISA | BOOKS, ETC | 324.49 |
| CASEY'S | FUEL | 45.79 |
| CENTER POINT LARGE PRINT | LARGE PRINT | 41.94 |
| CHAT MOBILITY | AMB/CITY CELL PHONE | 82.62 |
| CITY OF RED OAK AMBULANCE | 4 TIER | 440 |
| CLARINDA REGIONAL | TIER | 110 |
| COAST TO COAST SOLUTIONS | ADULT COLORING BOOK | 237.01 |
| COX CONTRACTING CO., INC | STEEL FOR DUMP TRUCKS | 150 |
| Easter's True Value | SHOP TOWELS | 99.9 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 447.9 |
| GRAINGER | MISC SUPPLIES | 166.5 |
| HENNINGSEN CONST. | COLD PATCH | 773.5 |
| IOWA ASSOC. MUN. UTIL | DUES JAN-MARCH | 435.5 |
| IIMC | IIMC CONFERENCE 5/23-25/15 | 555 |
| IMFOA | SPRING CONFERENCE 4/20-22/16 | 125 |
| INTERLIBRARY SERVICES | MISC EXPENSE/LIB | 22 |
| IOWA DEPARTMENT PUBLIC HEALTH | POOL/SLIDE RENEWAL | 70 |
| IOWA LEAGUE OF CITIES | IMFOA DUES | 50 |
| IOWA PARK AND RECREATION ASSN | POOL SCHOOL | 75 |
| IOWA WASTE SYSTEMS | 314 S 3RD AVE CLEANUP | 219 |
| JENSEN WELL CO, INC | WELL CLEANING | 6,694.80 |
| Julie A LAYTHE | FEB CLEANING CH & CB | 380 |
| JOHANNES BUILDERS, INC | INSTALL NEW FRONT DOOR | 4,000.00 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | 1,042.05 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 105.21 |
| LANCE/UDITH MIKKELSEN REV TRUS | WELL LEASE AGREEMENT 2016 | 1,169.07 |
| MANGOLD ENVIRONMENTAL | WATER TESTING | 30 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 200.73 |
| Means Lawnscape | ROCK | 5,284.23 |
| MIDWEST ENVIRONMENTAL | vbainmesi@iowatelecom.net | 1,006.00 |
| PAGE COUNTY LANDFILL ASS | FEB RECYCLING | 400 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 748.69 |
| PROSOURCE SPECIALTIES | MOOD CUPS | 65.73 |
| RAILROAD MANAGEMENT CO III,LLC | LICENSE FEE WATER PIPELINE CR | 176.86 |
| RICOH USA | 1/26-2/25 CONTRACT #3330552 | 54.51 |
| SOUTHWEST SANITATION, INC | FEB TRASH SERVICE | 57.5 |
| SOUTHWEST IOWA RURAL ELE | SE SERVICE | 75.23 |
| THOMAS BUS SALES, INC | TRAILER | 1,850.00 |
| TREASURER, STATE OF IOWA | SALES TAX | 1,220.00 |
| TRISHA OWEN | 3/4 DNR MEETING DES MOINES IA | 122.47 |
| TURNER, JONES & BITTING | MARCH ATTORNEY FEES | 500 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 2,102.11 |
| UPS | SHIPPING | 276.03 |
| Villisca Foods | SUPPLIES | 34.59 |
| VILLISCA POWER PLANT | ELECTRIC | 8,621.17 |
| VILLISCA REVIEW STANTON VIKING | MINUTES/LEGAL | 302.11 |
| WELLMARK | INSURANCE | 7,529.67 |
| \*\*\*\* PAID TOTAL \*\*\*\*\* |  | 61,673.69 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 61,673.69 |

Lee Haidsiak T.J Leonard Richard Mullen Helen Lowe Marilyn Halda Trisha Owen

Council Member Council Member Council Member Council Member Mayor City Clerk

The above bills were approved for payment by signature March 8, 2016.

Mayor Halda opened the Public Hearing for the City FY 17 Budget. With no public or written comment Halda closed the Public Hearing.

Mayor Halda opened the Public Hearing for the Amendment on Chapter 160 Flood Plain Ordinance. With No public or written comment Halda closed the Public Hearing

The City Council had their first reading of the ordinance regarding the proposed amendments to the 2011 Code of Ordinance, Chapter 160, Flood Plain Regulations. Motion Mullen second Lowe and unanimous vote to approve the first reading of Ordinance No 349 and waive the second & third reading of Ordinance No 349. Roll Call Mullen, Leonard, Lowe

Motion Leonard second Mullen to approve Resolution No. 16-03-01 Adopting FY17 Budget

AYES: Mullen, Lowe, Leonard NAYS: None

RESOLUTION NO. 16-03-01

ADOPTING FY17

BE IT RESOLVED by the City Council of the City of Villisca, Iowa the budget for fiscal year ending June 30, 2017 as set forth in the budget Summary Certificate and in the detailed budget in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the clerk is directed to make the filings required by law to set up the books in accordance with the summary and details as adopted.

Motion Mullen second Leonard to approve Resolution No. 16-03-02 Approve TJ’s Café Liquor License

AYES: Leonard, Mullen, Lowe NAYS: None

RESOLUTION NO. 16-03-02

APPROVE TJ’s CAFE LIQUOR LICENSE

WHEREAS: A Class B (includes wine coolers) Permit has been applied for, also Sunday privileges from TJ’s Café, due to expire May 7, 2016.

WHEREAS: Council approval is required before renewal of the license will be granted.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that the application is approved and the Clerk is directed to sign on behalf of the council.

Passed and approved this 8th day of March, 2016.

5:47 p.m. Haidsiak enter the meeting. The Nitty Gritty BBQ Bash Committee gave an update to the City Council. The Bash will be August 26th and 27th. Motion Leonard second Haidsiak ,Mullen sustained, yes vote from Lowe to close the alley south of Kendrick and Heard and closure of underpass from 8th Street to 6th Street. Motion Haidsiak second Leonard and unanimous vote to proceed with the necessary procedures on the bridge east of town. Motion Leonard second Haidsiak and unanimous vote to approve the updated farm lease with Alan Gridley. Martha Herzberg gave an update on the Library and the completion of the new windows and front door. PWD James gave him monthly report.

No Public Comment

Motion Leonard second Haidsiak and unanimous vote to adjourn. Meeting adjourned at 6:16 p.m.

Next regular meeting will be Tuesday, April 12, 2016 5:30 pm at the community building.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Owen, City Clerk Marilyn Halda, Mayor