VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY January 14, 2014 6PM COMMUNITY BUILDING

Meeting called to order at 6 p.m. September 10, 2013 by Mayor Halda with the following roll call:

PRESENT: Shepherd, Leonard, Mullen, Haidsiak ABSENT:

Also present Roxanna Sieber, Helen Lowe, Meri Kernen, Randy Hendrickson, Curtis Blank, Bobby Blank, Sandy Penton, Mark Heimbach, Deputy Rick Mitchell, Deputy Brian Moore, Rod Goodemote, Deputy Clerk Scott, Attorney Sonksen, PWD James, and Clerk Owen.

Motion Shepherd second Haidsiak and unanimous vote to approve the agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, ED, VMPP, Sheriff Reports, 2013 Gross Wages, Villisca Housing Annual Report, were reviewed by copy. Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda.



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| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| A & M GREEN POWER | MISC EXPENSE | 36.1 |
| ADAMS COUNTY AMBULANCE | TIER-AMB | 110 |
| ADVANTAGE ADMINISTRATORS | PLAN #105-532 | 19.6 |
| Akin Building Center | BUILDING SUPPLIES | 33.78 |
| Alliant Energy | NATURAL GAS | 1,514.50 |
| Allied Systems, Inc | OPERATING SUPPLIES | 1,700.00 |
| BANK IOWA | FED/SAFE DEPOSIT BOX/LIB | 40 |
| BRODART CO | BOOKS | 290.72 |
| RONALD A BROWN | SERVICE | 53.75 |
| CARD SERVICES - VISA | BOOKS/SUBS | 392.51 |
| CASEY'S | FUEL | 762.11 |
| CHAT MOBILITY | CITY/AMB CELL PHONE | 81.64 |
| COUNSEL OFFICE&DOCUMENT | FORMERLY BRO BUSINESS | 17.41 |
| Currin Construction | ADA COUNTERTOP CH | 125 |
| Data Technologies | SHIPPING W-2 & 1099'S | 18.36 |
| DAVE SMITH | SNOW REMOVAL | 150 |
| DEARBORN NATIONAL LIFE IN | INSURANCE | 402.23 |
| ELLIOTT EQUIPMENT CO. | EQUIP | 1,638.74 |
| EMERGENCY MEDICAL PRODUCTS | MISC EXPENSE | 409.23 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 442.37 |
| GRAPHIC IDEAS, INC | CITY WORK SHIRTS | 215.48 |
| HACH COMPANY | CHEMICALS | 626.12 |
| IOWA ASSOC. MUN. UTIL | DUES/JAN-MARCH | 483.12 |
| IMFOA | CLERK TRAINING/DUES | 40 |
| Iowa One Call | LOCATES | 9.9 |
| Julie A LAYTHE | NOVEMBER CLEANING CB | 640 |
| JILL M COOPER | DEC CH CLEANING | 40 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | 496.93 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 10.64 |
| MANGOLD ENVIRONMENTAL | WATER TESTING | 191 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 115.5 |
| MIDWEST ENVIRONMENTAL | vbainmesi@iowatelecom.net | 870 |
| MIDWEST RECYCLING | DEC RECYCLING | 504.8 |
| Montgomery County Auditor | SHERIFF'S 28E, FULL | 77,294.00 |
| NORTHERN TOOL & EQUIPMENT | LED WORK LIGHTING | 850.6 |
| OFFICE MACHINES CO, INC | OFFICE SUPPLIES | 87.1 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 228.18 |
| Postmaster | MAIL BILLS/STAMPS | 672.2 |
| RED OAK GLASS INC | BLDG REPAIRS | 976.8 |
| RICOH USA | CONTRACT #3330552 | 40.28 |
| ROXANNA SIEBER | JAN ECONOMIC DEV | 2,060.00 |
| BRIAN B SCHAFER | UNIT 320 REPAIRS | 2,469.20 |
| SONKSEN LAW FIRM PC | JAN ATTORNEY FEES | 1,180.00 |
| SOUTHWEST IOWA RURAL ELE | SE SERVICE | 237.07 |
| TREASURER, STATE OF IOWA | SALES TAX | 922 |
| UFMC AUTO PARTS | VEHILCE-MAINT | 572.59 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,904.07 |
| UPS | SHIPPING | 230.76 |
| Villisca Foods | MISC/VEHICLE | 10 |
| VILLISCA POWER PLANT | ELECTRIC | 7,511.63 |
| XPUBLISHING LLC | MINUTES PRINTED | 172.31 |
| Watkins True Value | DISPATCH/RADIO TOWER | 18.48 |
| WELLMARK | INSURANCE | 5,158.13 |
| WELLMARK BLUECROSS BLUESHIELD | INSURANCE | 451.95 |
| \*\*\*\* PAID TOTAL \*\*\*\*\* |  | 3,405.87 |
| \*\*\*\* SCHED TOTAL \*\*\*\*\* |  | 112,123.02 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 115,528.89 |

Lee Haidsiak T.J Leonard Richard Mullen Marilyn Halda Trisha Owen

Council Member Council Member Council Member Mayor City Clerk

The above bills were approved for payment by signature January 14, 2014.

Motion Shepherd second Mullen and unanimous vote to have Mark Heimbach because he was the 3rd most vote getter in the fall election become our fifth council member. Heimbach took Oath of office. Curtis Blank spoke on his dissatisfaction with the recycling bill. Questions and comments were asked by the council. Per City Code 105.14 each customer within the corporate limits of Villisca shall be billed $1.25 per month.

Motion Haidsiak second Shepherd to approve Resolution No. 14-01-01 Set Mileage Reimbursement

AYES: Mullen, Leonard, Heimbach, Shepherd,Haidsiak NAYS: None

Motion Shepherd second Leonard to approve Resolution No. 14-01-02 Appointing Mayor Pro-Tem

AYES: Leonard, Haidsiak, Heimbach, Mullen, Shepherd NAYS: None

Passed and approved this 14th day of January, 2014.

Vision Committee has requested that the city pay for the surveying expense needed to go forward with a grant application for the Lover’s Lane Walking Trail. A grant is in process to establish seeding on the first twelve hundred feet of the trail. That seeding cannot take place until it is surveyed. SWIPCO is currently working on different grants for the trail. Motion Haidsiak second Mullen and unanimous vote to pay for the surveying expenses of Lover’s Lane. Lion’s Club is going to sponsor a community garden along with some assistance from Horizons. Economic Development Committee is still reviewing the Economic Development contract and will bring their findings to February’s meeting. SWIPCO will be working on a Frisbee Disc Golf course for the MCCF grant application. Motion Haidsiak second Mullen and unanimous vote to approve the Library roof contract with Renaissance Roofing. After vote was taken and passed there was further review done and found that it needs to be a resolution for all contracts entered in with the City. The resolution will be on February’s agenda.

City Attorney gave an update on the tax certificates that have had the right to be redeemed have expired on all of the properties and the county will be getting the deeds to the city. Motion Haidsiak second Shepherd and unanimous vote to approve the hiring of Chris Frede at $13.50 an hour for the probation period. PWD James gave his monthly update. Motion Haidsiak second Shepherd and unanimous vote to proceed with getting quotes for and doing necessary repairs on water reservoir. Motion Haidsiak second Leonard and unanimous vote to approve the fire department appointment which is Dave Rhamy, Fire Chief; Jason Poston, Assistant Fire Chief; Curtis Gaunt, Fire Caption; Johnny Beem, Sec/Treas. Motion Haidsiak second Lenard and unanimous vote to approve Ambulance Department Appointments which are John Bruce, EMS Chief; Brian Schafer, Captain with a great appreciation to both groups. The council will plan on a budget workshop meeting on Monday, January the 20th at 5:30 p.m. at City Hall. Motion Haidsiak second Shepherd and unanimous vote to approve the contract for up to $700 with SWIPCO for assistance with the budget. Shepherd stated that she attended the Emergency Management Meeting. The Zoning Commission is going to meet quarterly instead of yearly.

No Public Comment

Motion Haidsiak second Mullen and unanimous vote to adjourn. Meeting adjourned at 7:17 p.m.

Next regular meeting will be Tuesday, February 11, 2014 6pm at the community building.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Owen, City Clerk Marilyn Halda, Mayor