VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY May 10, 2016 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. May 10, 2016 by Mayor Halda with the following roll call:

PRESENT: Shepherd, Lowe, Haidsiak ABSENT: Leonard, Mullen

Also present Donna Robinson, Austin Smith, Brian Gay, John Bruce, Martha Herzberg, Attorney Jim Varley, PWD James, and Clerk Owen.

Motion Haidsiak second Shepherd and unanimous vote to approve the agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, Sheriff Reports, were reviewed by copy. Clerk Owen stated that the date published in the April minutes for the street closure for Ragbrai is July and not June. The corrections were fixed and changed. Motion Shepherd second Haidsiak and unanimous vote to approve the consent agenda. 5:32 p.m. Mark Focht entered the meeting.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | RECEIPTS/DISBURSEMENTS | | Apr-16 |  |  |  |
| FUND | BEG. BALANCE | REVENUES | EXPENSES | LIAB CHANGE | CHECKING BAL | INVEST BAL |
| General | $83,769.10 | $ 78,287.48 | $20,721.41 |  | $141,139.74 | $226,776.35 |
| Road Use Tax | $138,004.19 | $9,207.39 | $11,951.90 |  | $135,259.68 | $ - |
| Employee Benef | ($8,172.60) | $18,702.49 | $ 6,198.18 |  | $ 4,331.71 | $ - |
| Emergency Fund | $108.81 |  |  |  | $ 108.81 |  |
| Local Option | $ 30,000.00 | $ 8,542.98 |  |  | $ 30,000.00 | $298,481.35 |
| Debt Service | $ 25,947.40 | $ 17,053.04 |  |  | $ 43,000.44 | $ - |
| Water Capital Project | |  |  |  |  |  |
| Perpetual Care | $ 16,958.31 | $ 100.00 |  |  | $ 17,058.31 | $ 51,000.00 |
| Water Utility | $ (14,671.45) | $ 16,422.09 | $ 9,472.18 |  | $ (7,721.54) | $ 41,678.66 |
| Sewer Utility | $ 156,083.94 | $ 26,657.39 | $ 10,910.00 |  | $ 171,831.33 | $144,391.03 |
| Totals | $428,027.70 | $174,972.86 | $59,253.67 |  | $535,008.48 | $762,327.39 |
|  |  |  |  |  |  |  |
| Savings Accounts |  |  |  |  |  |  |
| Library | $ 20,171.15 |  |  |  |  | $ 20,171.15 |
| Swimming Pool | $ 56,419.34 | $ 170.93 |  |  |  | $ 56,590.27 |
| Police | $ 280.07 |  |  |  |  | $ 280.07 |
| Trustee's Fire Dept | $ 99,364.35 | $ 24.50 |  |  |  | $ 99,388.85 |

Disbursements May 2016

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCO | CHEMICALS | 1,971.20 |
| ADVANTAGE ADMINISTRATORS | PLAN # 105-532 | 24.5 |
| Alliant Energy | NATURAL GAS | 217.85 |
| AMAZON | BOOKS | 746.65 |
| BOUND TREE MEDICAL LLC | SUPPLIES | 784.55 |
| BROWN'S AUTO PARTS | PARTS/FIRE | 129.53 |
| CARD SERVICES - VISA | POSTAGE | 130.04 |
| CASEY'S | FUEL | 20.17 |
| CENTER POINT LARGE PRINT | BOOKS | 41.94 |
| CHAT MOBILITY | AMB/CITY CELL PHONES | 82.62 |
| CITY OF RED OAK AMBULANCE | TIER | 330 |
| CLARINDA REGIONAL | TIER | 440 |
| CREATIVE PRODUCT SOURCE | SUMMER READING PROGRAM | 376.1 |
| Dickel Duit Outdoor Power | REPAIRS | 184.15 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 442.92 |
| FOSTER COACH SALES INC | PARTS | 221.58 |
| GRAINGER | PARTS | 342.3 |
| GUMDROP BOOKS | BOOKS | 212.06 |
| HENNINGSEN CONST. | PAVEMENT MILLING | 16,185.00 |
| HERALD-JOURNAL | HELP WANTED AD/GENERAL LABORER | 148 |
| HOLIDAY INN AIRPORT DM | 4/20-22 IMFOA OWEN CONFERENCE | 190.4 |
| IIMC | DUES 2016 | 155 |
| Iowa One Call | LOCATES | 31.5 |
| JAMES VARLEY | ADDITONAL FEES | 321 |
| Julie A LAYTHE | APRIL CB & CH | 380 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 105.8 |
| MANGOLD ENVIRONMENTAL | WATER TESTING | 90 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 158.7 |
| MCI A VERIZON COMPANY | SERVICE | 19.59 |
| MIDWEST ENVIRONMENTAL | vbainmesi@iowatelecom.net | 851 |
| MONTGOMERY COUNTY MEM HOSPITAL | MEDICAL SUPPLIES | 9.4 |
| NORTHERN TOOL & EQUIPMENT | MISC EXPENSE | 1,035.50 |
| ORSCHELN | SPRAYER | 59.99 |
| PAGE COUNTY LANDFILL ASS | APRIL RECYCLING FEE | 500 |
| RED OAK CHRYSLER INC | BRAKE PARTS DUMP TRUCK | 97.75 |
| RED OAK EXPRESS | HELP WANTED AD/GENERAL LABORER | 58 |
| RICOH USA | CONTRACT #3330552 3/26-4/25 | 44.39 |
| SOUTHWEST SANITATION, INC | APRIL TRASH | 57.5 |
| TREASURER, STATE OF IOWA | SALES TAX | 1,074.00 |
| TRISHA OWEN | IMFOA & DATA TECH CONFERENCE | 121.39 |
| TURNER, JONES & BITTING | MAY ATTORNEY FEES | 500 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,173.46 |
| UPS | SHIPPING | 208.3 |
| UTILITY SERVICE CO., INC. | QUARTERLY PAYMENT | 2,025.43 |
| DENNIS V FOSSON | PARTS | 1,188.33 |
| Villisca Community School | BLUEJAYS YEARBOOKS | 140 |
| Villisca Foods | SUPPLIES | 22.33 |
| VILLISCA POWER PLANT | ELECTRIC | 6,742.09 |
| VILLISCA REVIEW STANTON VIKING | LEGALS/PUBLICATIONS | 161.83 |
| WELLMARK | INSURANCE | 5,828.93 |
| WESTERN IOWA TOURISM REGN | ANNUAL DUES | 150 |
| ZIEGLER CAT, CTY ACCT | ANNUAL SERVICE GENSET | 6,815.91 |
| \*\*\*\* PAID TOTAL \*\*\*\*\* |  | 53,348.68 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 53,348.68 |

Lee Haidsiak Helen Lowe Marsha Shepherd Marilyn Halda Trisha Owen

Council Member Council Member Council Member Mayor City Clerk

The above bills were approved for payment by signature May 10, 2016.

Mayor Halda opened the Public Hearing for the City FY 16 Budget Amendment. With no public or written comment Halda closed the Public Hearing.

Motion Haidsiak second Shepherd to approve Resolution No. 16-05-01 Budget Amendment

AYES: Shepherd, Lowe, Haidsiak NAYS: None

RESOLUTION NO. 16-05-01

AMENDING FY16 BUDGET

BE IT RESOLVED by the City Council of the City of Villisca, Iowa the budget for fiscal June 30, 2016 as set forth in the budget amendment summary certificate and in the detailed budget amendment in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the clerk is directed to make the filings required by law and to set up the books in accordance with the summary and details as amended with Water, Sewer, Streets, Community & Economic Development, Culture & Recreation, and transfers.

Motion Haidsiak second Shepherd to approve Resolution No. 16-05-02 Transfer for LOST to Debt Service for WW SRF Payment

AYES: Shepherd, Lowe, Haidsiak NAYS: None

RESOLUTION NO. 16-05-02

TRANSFER FUNDS FROM

LOCAL OPTION TO DEBT SERVICE

WHEREAS: The City Council of the City of Villisca has decided it is in the best interest of the citizens to use $30,000 Local Option Sales Tax to help cover the debt service payment for the wastewater project.

WHEREAS: The debt service assessed against property owners has been reduced by $30,000.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that $30,000 be transferred from the local option fund to the debt service fund to make the SRF payment to Iowa Finance Authority.

Motion Haidsiak second Lowe to approve Resolution No. 16-05-03 Casey’s & Villisca Foods Cigarette Permit

AYES: Lowe, Shepherd, Haidsiak NAYS: None

RESOLUTION NO. 16-05-03

APPROVE CIGARETTE PERMITS

WHEREAS: All city cigarette and tobacco sales licenses expire July 1, 2016 and;

WHEREAS: City cigarette sales licenses/tobacco use are required to be approved by the Council annually for renewal and;

WHEREAS:The Clerk has received the following applications for renewal and $75.00 from each: Villisca Foods and Casey’s General Store.

THEREFORE BE IT RESOLVED BY THE City Council of the City of Villisca the above applications are approved.

Passed and approved this 10th day of May 2016.

Brian Gay came to discuss the closing of the street from 8th Street to Kendrick & Heard for a Horse Pull on the 2nd of July. The Horse Pull will be to the North of the old bowling alley on 3rd Ave. Motion Haidsiak second Shepherd and unanimous vote to approve the closure of the street from Kendrick & Heard to the south of the tunnel to 8th street. Austin Smith with Garden & Associates gave the council and update on the well. The construction permit has been mailed out from the DNR office and still on track for well to be up and running by July 1. 5:51 p.m. Austin Smith left the meeting. Mark Focht and John Bruce talked about the sharing agreement with the county EMS departments. Red Oak, Villisca, Grant and Elliott will all be allowed to collaborate and resource sharing. This will help build a healthy and sustainable EMS system to consistently provide timely, quality, emergency medical care for all citizens in the defined EMS district. Motoin Haidsiak second Shepherd and unanimous vote to approve the Montgomery County Satellite Program agreement. Motion Shepherd second Lowe and unanimous vote to approve Lindsey Zogelamn to the EMS department. 6:00 p.m. John Bruce & Mark Focht left the meeting. Motion Haidsiak second Shepherd and unanimous vote to approve Diane Wingert as the Villisca Housing Authority Director. There was discussion on the Rialto Building Insurance and will table until next month’s meeting. Council had discussion on 2016 swimming pool rates. Motion Shepherd second Haidsiak and unanimous vote to raise single ($65) and family ($110.00) passes and give Casaundra Currin a .50 cent raise for being pool manager. Martha Herzberg gave an update on the library. The summer reading program will start on June 8th 10a.m. – 11 a.m. This year there will be a teen program from 9 a.m. – 10 a.m.

No Public Comment

Motion Haidsiak second Shepherd and unanimous vote to adjourn. Meeting adjourned at 6:50 p.m.

Next regular meeting will be Tuesday, June 14, 2016 5:30 p.m. at the community building.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Owen, City Clerk Marilyn Halda, Mayor