VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY May 13, 2014 6PM COMMUNITY BUILDING

Meeting called to order at 6pm May 13, 2014 by Mayor Halda with the following roll call:

PRESENT: Heimbach, Mullen, Haidsiak, Leonard, Shepherd ABSENT: None

Also present, Austin Smith, Joni Currin, Meri Kernen, Helen Lowe, Betty Tatro, Alma Nelson, John McKean, Julia Williams, Donna Robinson, Mike Lowe, Rod Goodemote, Marsha Underwood, Sandy Penton, Attorney Carl Sonksen, PWD James and City Clerk Owen.

Motion Haidsiak second Leonard and unanimous vote to approve the agenda.

The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP and Sheriff’s reports were reviewed by copy. Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda.



Disbursements April 2014

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| A & M GREEN POWER | REPAIRS | 743.98 |
| ACCO | CHEMICALS/POOL | 7,949.00 |
| ADAMS COUNTY FREE PRESS | LIB DIRECTOR AD | 19.4 |
| ADVANTAGE ADMINISTRATORS | RIGGLE/FREDE/INSURANCE | 1,374.50 |
| Akin Building Center | BUILDING SUPPLIES | 237.5 |
| Alliant Energy | NATURAL GAS | 434.45 |
| Allied Systems, Inc | WATER PLANT REPAIRS | 24,701.18 |
| BRODART CO | BOOKS | 174.16 |
| RONALD A BROWN | SERVICE | 56.5 |
| CAPITAL SANITARY SUPPLY | SUPPLIES | 80.43 |
| CARD SERVICES - VISA | BOOKS | 275.89 |
| CARROT-TOP INDUSTRIES | MISC EXPENSE | 797.75 |
| CARUS CORPORATION | CHEMICALS | 873.99 |
| CASEY'S | FUEL | 464.75 |
| CHAT MOBILITY | AMB/CITY CELL | 81.64 |
| CLARINDA REGIONAL | TIER/AMB | 110 |
| COUNSEL OFFICE&DOCUMENT | FORMERLY BRO BUSINESS | 33.98 |
| Data Technologies | REMOTE TRAINING | 170 |
| Dickel Duit Outdoor Power | CHAIN SAW REPAIRS | 195.17 |
| FEEDERS GRAIN & SUPPLY INC | SUPPLIES/HIP BOOTS | 261.75 |
| FELD FIRE | RURAL FIRE FOAM | 600 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 419.75 |
| GATEWAY HOTEL & CONFERENCE | CLERKS SCHOOL/HOTEL | 537.6 |
| HACH COMPANY | CHEMICALS | 202.65 |
| DENNIS R HAMMERSTROM | ADA SIDEWALK/REPAIRS | 8,938.50 |
| HENNINGSEN CONST. | ST MAINT | 916.5 |
| HERALD-JOURNAL | DIRECTOR WANTED AD | 37 |
| IOWA ASSOC. MUN. UTIL | FREDE/TRAINING | 110 |
| IOWA LEAGUE OF CITIES | CLERK SCHOOL 7/15-19 | 476 |
| Iowa One Call | LOCATES | 45.9 |
| JANET SCHOLEY | REIMBURSEMENT LIB PROGRAM | 100 |
| JENSEN WELL CO, INC | SUPPLIES | 7,220.75 |
| Julie A LAYTHE | APRIL CB CLEANING | 320 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | 407.73 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 107.31 |
| Loomis Abstract Company | ABSTRACT FEES | 100 |
| MARTHA HERZBERG | MILEAGE REIMBURSEMENT | 43.12 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 123.9 |
| MattParrott and Sons | CHECKS/HARLAND CLARKE | 49.11 |
| Means Lawnscape | ROCK HAULING | 1,256.23 |
| MIDWEST ENVIRONMENTAL | vbainmesi@iowatelecom.net | 788 |
| MIDWEST RECYCLING | APRIL RECYCLING | 504.8 |
| MONTGOMERY COUNTY MEM HOSPITAL | TRAINING/CPR | 24 |
| MUNICIPAL SUPPLY, INC | MISC SUPPLIES | 1,891.08 |
| NODAWAY VALLEY EQUIPMENT | #321 BATTERY | 104.92 |
| OFFICE MACHINES CO, INC | OFFICE SUPPLIES | 86.76 |
| ORSCHELN | SPRAYER SUPPLIES | 190.06 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 148.6 |
| RED OAK EXPRESS | LIB DIRECTOR AD | 37 |
| RICOH USA | CONTRACT #3330552 | 42.18 |
| SONKSEN LAW FIRM PC | MAY ATTORNEY FEES | 500 |
| SOUTHWEST IOWA RURAL ELE | SE SERVICE | 134.82 |
| TREASURER, STATE OF IOWA | SALES TAX | 950 |
| TRISHA OWEN | DATE TECH TRAINING/MILEAGE REI | 126.3 |
| UFMC AUTO PARTS | PARTS | 197.92 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 2,816.44 |
| UPS | SHIPPING | 272.97 |
| UTILITY SERVICE CO., INC. | QTR WATER TOWER PYMT | 9,070.28 |
| DENNIS V FOSSON |  | 338.53 |
| Villisca Foods | APRIL FUNDRAISER BRUNCH SUPPLI | 55.76 |
| VILLISCA LIONS CLUB | MCCF GRANT REIMBURSEMENT | 2,000.00 |
| VILLISCA POWER PLANT | ELECTRIC | 7,194.67 |
| XPUBLISHING LLC | MINUTES PRINTED | 257.15 |
| WELLMARK | INSURANCE | 6,617.77 |
| ZIEGLER CAT, CTY ACCT | SE GENERATOR | 6,815.91 |
| \*\*\*\* PAID TOTAL \*\*\*\*\* |  | 102,213.99 |
| \*\*\*\* SCHED TOTAL \*\*\*\*\* |  |  |
| \*\*\*\* OPEN TOTAL \*\*\*\*\* |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 102,213.99 |

Lee Haidsiak Richard Mullen Marilyn Halda Marsha Shepherd TJ Leonard Mark Heimbach Trisha Owen

Council Member Council Member Mayor Council Member Council Member Council Member City Clerk

The above bills were approved for payment by signature May 13, 2014.

Motion Haidsiak second Mullen unanimous vote to approve Gene Mustermann for the Park Board.

Motion Haidsiak second Shepherd unanimous vote to approve Janet Crouse and Paul Barker for the Housing board.

Julia Williams with the Senior Center wanted to extend a personal invite to the council to the walk around the pond at the Good Samaritan on Friday May, 16 at 10:30 with lunch at 11:30. May is Older American Month. 6:09 p.m. Juila Williams, Betty Tatro and Alma Nelson left the meeting. Austin Smith with Garden and Associates discussed some options with the Water Improvement Projects and what the next steps could be. 6:20 p.m. Austin Smith left the meeting. McKean talked to the council about a (TIF) Tax Financing Growth for the City of Villisca. TIF is a mechanism authorized by Iowa law allowing local governments, primarily cities, to capture the taxes collected on property valuation growth in a specified district. The City’s Urban Renewal Plan expired in 2011 which is needed to have a TIF. Joni Currin commented on making Prospect a one-way street. Currin stated that there are a lot of children at the fields and it might make it safer if traffic was only going one way. Currin also commented on dogs running at large. Please be responsible and take care of your animals. 6:49 p.m. Rod Goodemote entered meeting.

Motion Haidsiak second Shepherd to approve Resolution No. 14-05-01 Amending Compensation Sheriff 28 E Agreement

AYES: Shepherd, Mullen, Leonard, Haidsiak, Heimbach NAYS: None

RESOLUTION NO. 14-05-01

AMENDING COMPENSATION

SHERIFF 28E AGREEMENT

WHEREAS: The City Council of the City of Villisca has a 28E agreement with the Montgomery County Sheriff’s Office to provide Law Enforcement for the City of Villisca.

WHEREAS: The anticipated annual compensation expenses have been figured and it is agreed that the increase for FY15 would be $2,136.70. This would cover increase in salary.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca hereby amends the 28E Law Enforcement Contract for a total of $79,430.70.

Motion Mullen second Haidsiak to approve Resolution No. 14-05-02 Transfer Funds From Local Option to Debt Service

AYES: Mullen, Leonard, Shepherd, Heimbach, Haidsiak, NAYS: None

RESOLUTION NO. 14-05-02

TRANSFER FUNDS FROM

LOCAL OPTION TO DEBT SERVICE

WHEREAS: The City Council of the City of Villisca has decided it is in the best interest of the citizens to use $30,000 Local Option Sales Tax to help cover the debt service payment for the wastewater project.

WHEREAS: The debt service assessed against property owners has been reduced by $30,000.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that $30,000 be transferred from the local option fund to the debt service fund to make the SRF payment to Iowa Finance Authority.

Motion Shepherd second Leonard to approve Resolution No. 14-05-03 Approve Casey’s Cigarette Permit

Ayes: Haidsiak, Mullen, Shepherd, Leonard, Heimbach NAYS: None

RESOLUTION NO. 14-05-03

APPROVE CASEY’S CIGARETTE PERMITS

WHEREAS: All city cigarette and tobacco sales licenses expire July 1, 2014 and;

WHEREAS: City cigarette sales licenses/tobacco use are required to be approved by the Council annually for renewal and;

WHEREAS: The Clerk has received the following applications for renewal and $75.00 from Casey’s General Store.

THEREFORE BE IT RESOLVED BY THE City Council of the City of Villisca the above applications are approved.

Passed and approved this 13th day of May 2014.

Motion Mullen second Leonard and unanimous vote to increase swimming lessons to thirty-five dollars and raise ten cents to all returning life guards. Haidsiak gave an update that they are still working on a set time and date for a Farmers Market. The Lion’s club will be sponsoring it and covering all liability. Motion Shepherd second Mullen and unanimous vote to use the city park for the famers market from June to early fall under the guidance of the Horizons group. Clerk Owen gave an update on delinquent notices and suggested to the council that the City stops sending out the notice. There is no jurisdiction on water and sewer. This would help save the city time and money with the billings. The City will continue to post/shut off like normal. Motion Haidsiak second Heimbach and unanimous vote to add to the bills the fact that this is there delinquent notice and that we will cease sending out delinquent letters and continue posting whenever necessary. “NO SECOND NOTICE-THIS IS THE ONLY BILL YOU WILL RECEIVE” This will be on each customer’s bill notifying them. Underwood gave an update on the Library and suggested the hiring of Crystal Eighmy for the Head Library Director. She will work 28 hours a week with the salary of $19,760.Motion Haidsiak second Heimbach and unanimous vote to approve Crystal Eighmy as the Head Library Director. Motion Haidsiak second Heimbach and unanimous vote to approve moving the EMS vehicles with approval of the Methodist Church use of the parking lot during the day of Relay for Life and be blocked off for Emergency vehicles only. Attorney Sonsken had no update. PWD James gave his monthly report.

No Public Comment

Motion Haidsiak second Shepherd and unanimous vote to adjourn 7:47 p.m.

Next regular meeting will be Tuesday, June 10, 2014 6pm at the community building.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Owen, City Clerk Marilyn Halda, Mayor