VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY August 11, 2015 5:30 PM COMMUNITY BUILDING

 Meeting called to order at 5:30 pm August 11, 2015 by Mayor Halda with the following roll call:

PRESENT: Haidsiak, Mullen, Shepherd, Heimbach, Leonard ABSENT:

 Also present, Jerry Gould, Martha Herzberg, Brooke Hansen, Ryan Hansen, Attorney Jim Varley, PWD James and City Clerk Owen.

 Motion Haidsiak second Shepherd and unanimous vote to approve the agenda.

 The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP and Sheriff’s reports were reviewed by copy. Motion Leonard second Haidsiak and unanimous vote to approve the consent agenda.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | RECEIPTS/DISBURSEMENTS | Jul-15 |  |  |  |
| FUND | BEG. BALANCE | REVENUES | EXPENSES | LIAB CHANGE | CHECKING BAL | INVEST BAL |
| General | $80,184.01  |  $ 16,398.07  | $52,384.50  |  | $44,089.54  | $200,548.48  |
| Road Use Tax | $77,479.75  | $12,873.54  | $1,698.96  |  | $88,654.33  |  $ -  |
| Employee Benef | ($7,917.91) | $698.33  |  $ 3,415.77  |  |  $ (10,635.38) |  $ -  |
| Emergency Fund |  | $108.81  |  |  |  $ 108.81  |  |
| Local Option |  $ 30,000.00  |  $ 18,713.69  |  |  |  $ 39,316.02  |  $246,187.22  |
| Debt Service |  $ 7,070.70  |  $ 1,639.71  |  |  |  $ 8,710.41  |  $ -  |
| Water Capital Project |  |  |  |  |  |
| Perpetual Care |  $ 16,908.31  |  |  |  |  $ 16,908.31  |  $ 51,000.00  |
| Water Utility |  $ (35,383.57) |  $ 18,693.86  |  $ 19,668.04  |  |  $ (36,357.75) |  $ 41,629.02  |
| Sewer Utility |  $ 148,821.56  |  $ 29,177.25  |  $ 52,810.51  |  |  $ 125,188.30  |  $144,187.66  |
| Totals | $317,162.85  |  $ 98,303.26  | $129,977.78  |  | $275,982.59  | $683,552.38  |
|  |  |  |  |  |  |  |
| Savings Accounts |  |  |  |  |  |  |
| Library  |  $ 20,160.51  |  |  |  |  |  $ 20,160.51  |
| Swimming Pool  |  $ 49,499.60  |  $ 87.62  |  |  |  |  $ 49,587.22  |
| Police  |  $ 279.96  |  |  |  |  |  $ 279.96  |
| Trustee's Fire Dept |  $ 80,154.25  |  $ 20.42  |  |  |  |  $ 80,174.67  |

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| ACCO  | CHEMICALS  | 3,409.90 |
| ADVANTAGE ADMINISTRATORS  | PLAN #105-532  | 24.5 |
| AGRI VISION  | CUTTERBAR/SECTION GUARD  | 770.16 |
| Alliant Energy  | NATURAL GAS  | 176.45 |
| AMERICINN  | 7/12-13 C JAMES TRAINING  | 159.02 |
| BRENDA CURRIN  | C CURRIN REIMBURSEMENT SUIT  | 25.98 |
| BROWN'S AUTO PARTS  | #321 FIRE TRUCK REPAIRS  | 332.94 |
| RONALD A BROWN  | SERVICE  | 65 |
| CAPITAL SANITARY SUPPLY  | SUPPLIES  | 335.52 |
| CARD SERVICES - VISA  | BOOKS  | 618.66 |
| CARUS CORPORATION  | CHEMICALS  | 887.21 |
| CASEY'S  | FUEL  | 62.98 |
| CENTER POINT LARGE PRINT  | BOOKS  | 41.94 |
| CHAD JAMES  | REIMBURSEMENT FOR 7/13/15 MILE  | 141.3 |
| CHAT MOBILITY  | AMB/CITY CELL PHONE  | 82.62 |
| CINDY WHALEY  | POP & WATER POOL  | 134.97 |
| CITY OF RED OAK AMBULANCE  | TIER  | 330 |
| CLARINDA REGIONAL  | 19 CPR CERTS  | 448 |
| COAST TO COAST SOLUTIONS  | LIB READING PRO/HUMANITES  | 469.48 |
| CREATIVE PRODUCT SOURCE  | LIB READING PRO/HUMANITIES  | 196.37 |
| Dickel Duit Outdoor Power  | NYLON LINE/OIL  | 95.2 |
| EX-CEL SOLUTIONS, INC  | FIX PRINTHEAD MASK  | 114.15 |
| FARMERS MUTUAL TELEPHONE CO  | SERVICE  | 495.46 |
| GRAINGER  | MOTOR STARTER  | 1,248.65 |
| IOWA ASSOC. MUN. UTIL  | 2015 DISTRIBUTION & LEAK  | 120 |
| IOWA LIBRARY SERVICES  | FY16 SUB FEES  | 87.6 |
| IOWA WASTE SYSTEMS  | PROPERTY CLEAN UP  | 326.25 |
| Julie A LAYTHE  | JULY CLEANING CB  | 320 |
| CYNTHIA L STURM  | 6FFICE SUPPLIES  | 48.18 |
| MATHESON TRI-GAS/LINWELD  | RENTAL ON TANK  | 192.01 |
| MIDWEST ENVIRONMENTAL  | vbainmesi@iowatelecom.net  | 1,223.00 |
| MILLS COUNTY PUBLIC HEALTH  | POOL INSPECTION 2015  | 418 |
| MONTGOMERY COUNTY DEVELOPMENT  | FY16 ANNUAL DUES  | 1,000.00 |
| MPLC  | LIB READING PROGRAM/HUMANITIES  | 108.6 |
| ORSCHELN  | TOOL BOX/2015 DODGE RAM  | 339.99 |
| PAGE COUNTY LANDFILL ASS  | JULY RECYCLING  | 500 |
| RED OAK CHRYSLER INC  | PICKUP  | 19,528.24 |
| RICOH USA  | CONTRACT # 3330552  | 137.92 |
| S & S APPLIANCE  | CH WINDOW AIR CONDITIONER  | 599 |
| SCHILDBERG  | BACKFILL  | 6,267.35 |
| STONER DRUG/HONEYMAN  | GLOVES/POOL  | 6.99 |
| TARA MCCORMICK  | CH & LIB CLEANING  | 30 |
| TREASURER, STATE OF IOWA  | SALES TAX  | 1,206.00 |
| TRISHA OWEN  | MILEAGE REIMBURSEMENT 7/26-29  | 219.24 |
| UNITED FARMERS COOP  | DIESEL/GASOHOL  | 3,388.08 |
| UPS  | SHIPPING  | 204.86 |
| UTILITY SERVICE CO., INC.  | QUARTERLY TOWER PYMT  | 2,025.43 |
| DENNIS V FOSSON  | MISC EXPENSE  | 11.17 |
| VILLISCA COUNTRY CLUB  | CONCESSION SUPPLIES  | 198.81 |
| Villisca Foods  | POOL/FLY STRIPS  | 4.9 |
| VILLISCA POWER PLANT  | ELECTRIC  | 7,766.53 |
| XPUBLISHING LLC  | MINUTES PRINTED  | 196.57 |
| WELLMARK  | INSURANCE  | 6,842.78 |
| \*\*\*\* PAID TOTAL \*\*\*\*\*  |   | 63,983.96 |
| \*\*\*\* SCHED TOTAL \*\*\*\*\*  |   |   |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 63,983.96 |

Richard Mullen Marilyn Halda Marsha Shepherd Mark Heimbach Lee Haidsiak TJ Leonard Trisha Owen

Council Member Mayor Council Member Council Member Council Member Council Member City Clerk

 The above bills were approved for payment by signature August 11, 2015.

Motion Haidsiak second Mullen to approve Resolution No. 15-08-01 Accept Annual Examination Proposal

 AYES: Shepherd, Mullen, Leonard, Heimbach, Haidsiak NAYS: None

RESOLUTION NO. 15-08-01

ACCEPT ANNUAL EXAMINATION PROPOSAL

WHEREAS: Pursuant to 2012 legislation, Chapter 11.6 of the Code of Iowa requires cities with population of less than two thousand with $1 million or more in budgeted expenditures in two consecutive years to have an annual examination.

WHEREAS: The City of Villisca is required to have an annual examination starting with the fiscal year ending June 30, 2015.

WHEREAS: Proposals were requested to perform the service and;

WHEREAS: The following proposal was evaluated.

 Iowa State Auditor

 Des Moines IA Fee: $3,400 - $3,900

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca to select State of Iowa Auditors Office to perform an annual examination and authorize the Mayor to sign an agreement on behalf of the Council for such services.

 **Passed and approved this 11th day of August 2015.**

Discussion on the proposed Wind and Solar ordinance and no action was taken. Motion Shepherd second Leonard and unanimous vote to approve Shawna Roberts for approval of EMS. Janet Crouse turned in her resignation for the Villisca Housing Authority. Charlottle Baker has agreed to finish her term. Motion Haidsiak second Mullen and unanimous vote to approve Charlotte Baker to finish the term for Janet Crouse. Clerk Owen discussed with the council the upcoming employee insurance rates. Renewal date is October the 1st. Motion Haidsiak second Heimbach and unanimous vote to approve the renewal rate with Blue Cross Blue Shield. Motion Heimbach second Shepherd and unanimous vote to change the September’s monthly council meeting to the 15th which will be the 3rd Tuesday. Note this is only for September’s meeting. 5:57 p.m. John McKean entered the meeting. PWD James gave an update to the council on the theft at the cemetery. On August 10th a city employee noticed that 2 mowers, trailer, weed eater, and hand grinder had been stolen. Damage was estimated between $25,000 - $30,000. Montgomery Co Sheriffs are looking into. Motion Haidsiak second Leonard and unanimous vote to accept the sealed bid for the 1998 F 150 for $500 from Chris Frede. Attorney Varley gave an update on a current court case. PWD James gave his monthly report.

Public Comment None

Motion Leonard second Shepherd and unanimous vote to adjourn 6:25 p.m.

 Next regular meeting will be Tuesday, September 15, 2015 5:30 pm at the community building. **(PLEASE NOTE THIS IS A CHANGE IN DATE – WILL BE THE 3rd TUESDAY)**

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Trisha Owen, City Clerk Marilyn Halda, Mayor