VILLISCA CITY COUNCIL REGULAR MEETING

TUESDAY, JANUARY 9TH, 2018 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. January 9th by Mayor Halda with the following roll call:

PRESENT: Haidsiak, Gaunt, Lowe, Casey, Shepherd ABSENT: None

Also present: City Clerk-Kadee Myers, PWD-Chad James, City Attorney-James Varley, Montgomery County Supervisor-Donna Robinson, and Library Director-Martha Herzberg

Motion Shepherd second Haidsiak and unanimous vote to approve the agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Haidsiak, Gaunt, Casey, Lowe, Shepherd Nays: None

Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda.

Ayes: Gaunt, Haidsiak, Lowe, Casey, Shepherd Nays: None

Bills were approved for payment by signature on January 9th, 2018.

Chad James informed the council that the Villisca Historical Society would like to propose the purchase of block markers for the City Cemetery. James states the city workers will do the installation once they are purchased. John McKean will be the point of contact.

Motion Haidsaik second Gaunt to remove Natasha Salway from the bank accounts.

Ayes: Gaunt, Haidsiak, Lowe, Casey, Shepherd Nays: None

RESOLUTION NO. 18-01-01

REMOVING NATASHA SALWAY FROM BANK ACCOUNTS

WHEREAS: Natasha Salway, City of Villisca City Clerk, submitted her resignation effective October 24, 2017; and

WHEREAS: The City Council of the City of Villisca approved such resignation on November 6, 2017; and has been serving as a part-time employee since December 1st, 2017.

WHEREAS: Former employees shall no longer have authorization to act as a signatory on city banking transactions;

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that Natasha Salway is hereby removed as a signatory for all City of Villisca banking transactions effective January 10th, 2018.

Passed and approved this 9th day of January 2018.

Roll call: Gaunt, Haidsiak, Lowe, Casey, Shepherd

Motion Shepherd second Lowe to add Kadee Myers to the bank accounts.

Ayes: Gaunt, Haidsiak, Lowe, Casey, Shepherd Nays: None

RESOLUTION NO. 18-01-02

ADDING KADEE MYERS TO BANK ACCOUNTS

WHEREAS: The City Council of the City of Villisca, Iowa appointed Kadee Myers to the position of City Clerk on December 7th, 2017; and

WHEREAS: Kadee Myers began serving as the City Clerk on December 22nd, 2017; and

WHEREAS: The City Clerk shall have authorization to act on behalf of the City of Villisca pertaining to banking transactions;

THEREFORE: Be it resolved that Kadee Myers shall be added as an authorized signature on all City of Villisca bank accounts.

Passed and approved this 9th day of January, 2018.

Roll call: Gaunt, Haidsiak, Lowe, Casey, Shepherd

Mayor Marilyn Halda appointed Lee Haidsaik to serve as Mayor Pro-Tem in the event that the Mayor is unable to attend a city council meeting. The Mayor Pro-Tem shall conduct the meeting and perform any other duties in her absence. Halda thanked Shepherd for serving previously as the Mayor Pro-Tem. Halda appointed council roles as well. Haidsaik was assigned to the Power Plant, Shepherd to Housing and E911, Gaunt to Library and Montgomery County Conference Board, and James will continue with the Landfill.

Ayes: Gaunt, Haidsiak, Lowe, Casey, Shepherd Nays: None

Becky Sunderman was appointed to the Library Board of Trustees as the Non-Resident member.

Ayes: Gaunt, Haidsiak, Lowe, Casey, Shepherd Nays: None

Library update provided by Director Martha Herzberg. Bridges usage is back up. Children movie day was December 27th. She is currently working on installing databases to each computer, working on getting all IP addresses. The grant writing is currently stalled, but did complete the grant evaluation. The new software and current software have been updated on all computers. This Saturday, January 13th from 10-1 they will be hosting a crochet program for the “Little Hats – Big Hearts” program. They will be crocheting and knitting red infant hats to be donated in Max Pulliam’s name.

City Attorney provided an update on the Nuisance property. The trial date is set for Thursday, January 11, 2018.

Public Works Director James provided an update regarding his monthly report. The sewer plant project is not finished and he will be meeting with the DNR. With the short month, illness, and snow removal their efforts were delayed in December. Snow Removal had a few challenges and a breakdown. Everything has been repaired and operating correctly. James did attend the Landfill meeting this week. They are looking at doubling the size of their efforts for their electronic clean up. Villisca will look to have the Lions Club assist with those that need electronics hauled.

Any other business that may come before the council: None

Mayor/Council comments: Halda encouraged everyone to be positive with the new Clerk starting. The audit will be January 22nd -25th. Haidsiak gave an update from Monday’s Community Betterment meeting, at this time everything is on hold until there is an official decision made by the store owners. Gaunt informed us the Trustees will not be meeting in January but the Advisory Board will be meeting at the end of the month. Haidsiak let the council know the County Economic Development Committee is looking for ideas of what they should be looking at. Suggestions given were more local businesses, maintain the business we have, and conversions of our older buildings. Shepherd asked about the Trails meeting, the meeting is Thursday night, the 11th at 630 pm at the Community Building.

Public comment-Three minute limit: Donna Robinson reported there will be a meeting January 17th at 630 pm at the Montgomery County Courthouse in the Court Room in regards to the Radio and Communications struggles in our county. Currently the emergency radios do not work at all locations in the county and there is a need to improve the communications across the whole county. There will be information giving on the bond structure and how it will affect your taxes. Robinson encouraged everyone to attend. Robinson reminded the Montgomery County Foundation spring grant is due February 1st.

Motion Shepherd second Haidsiak and unanimous vote to adjourn, meeting adjourned at 6:12 p.m.

Next regular City Council Meeting on Tuesday, February 13th, at the Villisca Community Building at 5:30 p.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Kadee Myers, City Clerk Marilyn Halda, Mayor

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| November 2017 Accounts Payable |  |  |
| FMTC | SERVICE | 413.19 |
| ALLIANT ENERGY | NATURAL GAS | 757.98 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,023.27 |
| KRIEGLER OFFICE | OFFICE SUPPLIES | 130.48 |
| DATA TECHNOLOGIES | COMPUTER | 103.02 |
| IAMU | SWISS DUES OCT-DEC 2017 | 570.56 |
| STONER DRUG | SUPPLIES | 6.09 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 387.19 |
| TAW-TOM WILLIAMS | PRINTER CABLE | 12.00 |
| CASEY’S | GAS - SNOW REMOVAL | 120.23 |
| GRAINGER | SUPPLIES | 1,276.28 |
| HERALD-JOURNAL | CLASSIFIED | 120.00 |
| CARD SERVICES-VISA | BOOKS AND SUPPLIES | 336.37 |
| CENTER POINT LARGE PRINT | BOOKS | 44.34 |
| AMAZON | BOOKS AND SUPPLIES | 84.34 |
| VILLISCA POWER PLANT | ELECTRIC | 7639.18 |
| MANGOLD ENVIROMENTAL | WATER TESTING | 123.00 |
| RED OAK EXPRESS | CLASSIFIED | 36.93 |
| PETTY CASH | PETTY CASH REIMBURSEMENT | 196.03 |
| MONTGOMERY COUNTY MEM HOSPITAL | AMB SUPPLIES | 12.00 |
| IOWA PARK AND RECREATION ASSN | TRAINING | 505.00 |
| ADAMS COUNTY AMBULANCE | TIER SERVICES | 220.00 |
| IOWA DIVISION OF LABOR SERVICE | BOILER INSPECTION | 40.00 |
| IOWA POETRY ASSOCIATION | RENEWAL | 9.00 |
| MONTGOMERY COUNTY AUDITOR | ELECTION | 1504.76 |
| BARCO MUNICIPAL PRODUCTS INC | SAFETY CLOTHING | 444.64 |
| PHYSICIAN’S CLAIM COMPANY | AMBULANCE BILLING | 263.01 |
| CITY OF RED OAK AMBULANCE | TIER SERVICES | 330.00 |
| ADVANTAGE ADMINISTRATORS | BENEFITS | 657.07 |
| RICOH USA,INC | PRINTER LEASE | 61.35 |
| BAUM HYDRAULICS CORP | PARTS | 100.38 |
| PAGE COUNTY LANDFILL ASS | RECYCLE | 500.00 |
| VILLISCA REVIEW STANTON V | PUBLICATIONS | 229.39 |
| JAMES VARLEY | LEGAL COUNSEL | 1,777.50 |
| SOUTHWEST SANITATION | TRASH SERVICE | 57.50 |
| OMNISITE | MONITOR | 276.00 |
| BETTER HOMES AND GARDENS | RENEWAL | 12.84 |
| WINSUPPLY COMMERCIAL CHARGE | EQUIPMENT | 5,800.00 |
| MIDLAND GIS SOLUTIONS | GPS DATA COLLECTION | 7,000.00 |
| ALEX AIR APPARATUS, INC | SUPPLIES | 1,684.33 |
|  | CLAIMS TOTAL | 34,865.25 |
|  | GENERAL FUND | 12,970.94 |
|  | ROAD USE TAX FUND | 514.23 |
|  | WATER FUND | 7,226.15 |
|  | SEWER FUND | 14,153.93 |

The above bills were approved for payment by signature on January 9th, 2018.