VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, FEBRUARY 19, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. February 19th by Mayor Halda with the following roll call:

PRESENT: Gaunt, Casey, Haidsiak, and Narup ABSENT: Shepherd

Also present: City Clerk-Kadee Myers, Chad James, Martha Herzberg, James Varley, Shawna Silvas, Chad Means, John McKean, Austin Smith, and Alexsis Fleener via phone.

Motion Haidsiak second Narup and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, and Narup Nays: None

Motion Haidsiak second Narup and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, and Narup Nays: None

Bills were approved for payment by signature on February 19, 2020.

Utility Billing and Bank Reconciliation were approved by signature on February 19, 2020.

Marsha Shepherd entered at 5:31 pm

Alexsis Fleener with SWIPCO (via phone) gave an update on our CDBG water project. We received a CDBG grant in June of 2017; it is set to expire in June of this year. Because of the delay of the new well the project has been slow to complete. There will be no extensions given for the funds. We have two options. The first option is to move forward with where we are, anything not completed by this June would fall back on the City to payfor. After talking to the engineer, it is believed that we would lose a large portion of the funds based on where we currently sit. The other option is to close our existing grant and reapply in April for the funds. Alexsis has spoken to the IEDA and this would not go against the new application. We would have to redo some of the front line items for the application but the City would be in a better position. If we applied in April we would hear back by June and could go to bid by September or October. The DNR construction permits can continue. There was a discussion on the new well and some different options with that part of the project. Money spent so far was on engineering and administration costs.

Motion Haidsiak second Shepherd to make a contract amendment to close the CDBG project. . Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Dennis Means entered the meeting at 5:49 pm.

Alexsis left the meeting at 5:49 pm

Austin gave an update on the water project timeline, he will continue with the Division 1 and 2 permits, plans have been finished. The Division 3 will be finished while we wait on the grant, he will add the controls.

Rick Baker – Mobile home discussion was tabled.

Motion Haidsiak second Shepherd to approve James Heuer to the Fire Department. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Halda opened the Public Hearing, Max Levy at 5:53 pm. Myers confirmed she has received no comments at City Hall.

Halda closed the Public Hearing, Max Levy at 5:54 pm.

Motion Narup second Haidsiak to approve Resolution 20-02-01,

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

**RESOLUTION NO. 20-02-01**

**MAXIMUM PROPERTY TAX DOLLARS APPROVAL FOR FY21 BUDGET**

BE IT RESOLVED by the City Council of the City of Villisca, approval of the maximum property tax dollars for FY21 budget

WHEREAS, the City Council of the City of Villisca have considered the proposed FY21 city maximum property tax dollars for the affected levy total, and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on city web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 19th 2020,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that the maximum property tax dollars for the affected tax levies for FY21 shall not exceed the following total:

Total maximum levy for affected property tax levies - $15.52/$1000 valuation ($348,678).

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY21 represents an increase of greater than 102% (105%) from the Maximum Property Tax dollars requested for FY 20.

Roll Call Vote:

\_\_\_\_Shepherd\_\_\_\_\_\_\_\_\_\_ - YEA \_\_\_\_Narup\_\_\_\_\_\_\_ - YEA

\_\_\_\_Haidsiak\_\_\_\_\_\_\_\_\_ - YEA \_\_\_\_Casey\_\_\_\_\_\_\_\_YEA

\_\_\_Gaunt\_\_\_\_\_\_ - YEA

Passed and approved this 19th day of February 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Haidsiak second Casey to approve Resolution 20-02-02, Set Public Hearing for FY21 Budget

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

RESOLUTION NO. 20-02-02

ADOPTING BUDGET ESTIMATE

SET TIME FOR FINAL FY 2020 HEARING

WHEREAS: The budget estimate has been reviewed by the City Council of Villisca;

THEREFORE BE IT RESOLVED the City Council of the City of Villisca approves and adopts the budget estimate and sets March 18th at 530 pm at Community Building as the time and place for the public hearing concerning the budget and instructs the clerk to have published the necessary legal notices.

Passed and approved this 19th day of February 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Shepherd Second Haidsiak to approve Resolution 20-02-03, Dollar Store Liquor License

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

RESOLUTION NO. 20-02-03

APPROVE DOLLAR GENERAL STORE #20282 CLASS B WINE PERMIT/CLASS C BEER PERMIT/SUNDAY SALES LIQUOR LICENSE

WHEREAS: The Class B/Class C/Sunday license has been submitted to local authority by DOLGENCORP, LLC. and is awaiting approval by the council and;

WHEREAS: Council approval is required before approval/renewal of the licenses will be granted.

THEREFORE BE IT RESOLVED that the City Council of the City of Villisca hereby approves said applications and directs the Clerk to approve them on behalf of the Council.

Passed and approved this 19th day of February 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

James has contacted the DOT; the bridge is still a go. Bids can’t go to bid before October but has to be done in three years. Austin will reach out to Calhoun and Burns to see where they are on the project. Montgomery County may do the oversight. The grant is an 80/20. The total project is $1.6 million.

Myers gave the bids for the City Dump Cameras to the Council. The option of looking into trail cameras was discussed.

Discussion of 316 S 3rd Ave – the bid to tear down the building was $177,000. The grant would be $50,000 and the city would have to pay for the remaining. There was some discussion on different options and the adjoining buildings. Myers has asked Spunaugle on the possibility to purchase his property. Silvas will help us look at some different funding options.

Discussion of 5th St property – The mobile home has been moved off the property and we can purchase at any time. Haidsiak suggests we do a lien search before we purchase, Varley will start the process. Motion Haidsiak second Shepherd to purchase the property for $2200 pending a clean lien. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Myers let the Council know Joni Currin will not be able to work at the pool this summer. After a brief discussion it was decided to advertise for a pool manager.

Discussion of Community Building Janitor – Joni will need some time off for this position as well; it was decided to advertise as a temp job to find a replacement.

Martha gave the library report. E-rate form on internet usage has been filed, currier service has made some changes, new assistant is working very well, she’s not applying for the STEM award this year, and pouches for Australia will be sent out later this month.

Varley gave an update on unlicensed dogs and nuisance houses. We have three properties going in front of the County Supervisors and one we will have to go after as an abandoned property. He did file a municipal infraction on the Straw property for nuisance and zoning violations.

Public Works Director James let the Council know they have been busy trimming trees and tree removal.

Any other business – Clerk Myers let the Council know Chad Means would like the alley behind his house to be vacated. James let the Council know we currently do not maintain it and he sees no issues doing so. Varley suggests it get split among all adjoining property owners. Myers will add to next month’s agenda.

Chad Means left at 6:41 pm

Narup brought up the three buildings north for the Rialto; he would like the City to go after as abandoned. The issue is funds to pay for demolition. There was a brief discussion on funding options. Varley suggests the City set some goals on how many properties they would like to address each year. Narup let the Council know power is being installed to the Rialto and the back wall will be the next issue addressed.

Mayor Council Comments- Marsha attended the County EMC meeting, they approved the 2021 budget and Brian has done a great job securing grant funds.

Public Comment – Shawna gave an update – they have 32 employers that are going to attend the hiring event, she is working with Erin Wetzel on the STEM project, she met with Michael Gould on Villisca and they would like a history of the businesses. Casey asked about the heavy truck parking, Jim needs our specific code and photos and he will file a municipal infraction. John McKean let the Council know the library still needs a 5th trustee, if we have any ideas let them know. He also made rounds to the counties.

Motion Shepherd to adjourn at 6:53 pm.

Next regular City Council meeting is March 18th at 530pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| FEB CLAIMS |  |  |
| TREAS,ST REV/F | STATE TAX | 1,072.00 |
| FMTC | SERVICE | 460.83 |
| ALLIANT ENERGY | NATURAL GAS | 1,245.80 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 2,567.31 |
| KENDRICK & HEARD | REPAIRS/SUPPLIES | 76.14 |
| KRIEGLER OFFICE | OFFICE SUPPLIES | 235.92 |
| DATA TECHNOLOGIES | COMPUTER | 28.84 |
| IAMU | MEETINS/DUES | 521 |
| IPERS | IPERS | 4,398.57 |
| LOOMIS ABSTRACT | howard | 650 |
| MATHESON TRI-GAS,LINWELD | RENTAL ON TANK | 277.22 |
| SW REC | SERVICE | 37.48 |
| AKIN BUILDING CENTER | supplies | 77.96 |
| VISA |  | 975.12 |
| DICKEL DUIT OUT | CHAIN SAW REPAIRS | 45.77 |
| DONALD SEXTON | clothing reimbursment | 150 |
| CARD SERVICES - VISA |  | 249.99 |
| ACCESS ELEVATOR INC | ELEVATOR | 386 |
| CENTER POINT LARGE PRI | BOOKS | 44.34 |
| AMAZON | BOOKS | 40.98 |
| VILLISCA POWER PLANT | ELECTRIC | 7,840.65 |
| KEYSTONE LABORATOIES, INC | mustang67@iowatelecom.net | 1,252.00 |
| CHAT MOBILITY | service | 128.23 |
| UPS | shipping | 228.61 |
| ACCO | chemicals | 2,095.00 |
| WELLMARK | benefits | 25,718.04 |
| AFLAC | AFLAC-PRETAX | 210.42 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 6,511.88 |
| HACH COMPANY | supplies | 158.06 |
| BOUND TREE MEDICAL LLC | SUPPLIES | 223.76 |
| FASTENAL |  | 45.98 |
| BROWN'S AUTO PARTS | DUMPTRUCK REPAIRS | 1,553.63 |
| SW COMM COLLEGE | training | 30 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 468.54 |
| CITY OF RED OAK AMBULANCE | TIER | 110 |
| ADVANTAGE ADMINISTRATORS | benefits dr | 699.5 |
| CLARINDA REGIONAL | TIER | 220 |
| RICOH-LEASE | COPIER | 27.87 |
| IMFOA | DUES | 50 |
| UTILITY SERVICE CO., INC. | TANK INSPECTION | 2,248.23 |
| JONES AUTOMOTIVE | 2008 MAC | 201.6 |
| VANDER HAAGS INC | TRUCK REPAIR | 4,166.07 |
| BLUE TARP FINANCIAL |  | 39.99 |
| PAGE COUNTY LANDFILL ASSN | RECYCLING | 500 |
| SOUTHWEST SANITATION, INC | TRASH SERVICE | 57.5 |
| VILLISCA REVIEW STANTON V | PUBLICATIONS | 149.1 |
| FINE SERVICES-PEST CONT. | PEST CONTROL | 75 |
| ALEX AIR APPARATUS, INC | GLOVES | 84 |
| MODERN MARKETING | SUPPLIES | 121.45 |
| AVESIS | VISION FAMILY | 109.26 |
| CALHOUN-BURNS |  | 2,942.90 |
| ACCESS SYSTEMS | COPIER | 217.44 |
| BRITNI LARABEE | EMT TRAINING | 895 |
| CASCADE PUBLIC LIBRARY | TONER | 25 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 01/17/2020 | 6,939.27 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 01/31/2020 | 7,091.97 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 02/14/2020 | 7,095.84 |
|  | CLAIMS TOTAL | 94,073.06 |
|  | GENERAL FUND | 24,289.01 |
|  | ROAD USE TAX FUND | 14,490.25 |
|  | EMPLOYEE BENEFITS FUND | 13,208.78 |
|  | WATER FUND | 21,408.78 |