VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, MARCH 18, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. Marth 18th by Mayor Halda with the following roll call:

PRESENT: Gaunt, Casey, Haidsiak, Narup, and Shepherd ABSENT: None

Also present: City Clerk-Kadee Myers, Chad James, and Martha Herzberg

Motion Haidsiak second Shepherd and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Motion Haidsiak second Gaunt and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on March 18, 2020.

Utility Billing and Bank Reconciliation were approved by signature on March 18, 2020.

Austin Smith was not present; Clerk Myers let the Council know he is working on a bridge update.

Halda opened the Public Hearing, Adopting FY21 Budget at 5:32 pm. Myers confirmed she has received no comments at City Hall.

Halda closed the Public Hearing, Adopting FY21 Budget at 5:34 pm.

Motion Shepherd second Haidsiak to approve Resolution 20-03-01, Adopting FY21 Budget

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

RESOLUTION NO. 20-03-01

ADOPTING FY21

BE IT RESOLVED by the City Council of the City of Villisca, Iowa the budget for fiscal year ending June 30, 2021 as set forth in the budget Summary Certificate and in the detailed budget in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the clerk is directed to make the filings required by law to set up the books in accordance with the summary and details as adopted.

Passed and approved this 18th day of March 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Haidsiak second Shepherd to approve Chance TePoel, Brett Fulton, and Scott Vanderhoof to the Fire Department. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Motion Haidsiak second Casey to set public hearing on vacating alley west of 1st Ave, between 3rd and 2nd streets, on April 15th at 5:30 pm. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None. Clerk Myers will notify the adjoining property owners.

Motion Haidsiak second Shepherd to approve nuisance mowing liens to be certified to the County treasurer. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None. Haidsiak supports this next step as it will encourage others to clean up their properties.

Motion Haidsiak second Casey to approve wage increase of $1.00/hr. for Donald Sexton for completion of his 90 day probation period. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Motion Haidsiak second Casey to approve wage increase of $.50/hr. for Donald Sexton for completion of his Pool certification. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Motion Shepherd second Gaunt to approve Paul Barker and Charlotte Baker to the Housing Board for 2 year terms. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Motion Haidsiak second Narup to approve the hire of Randy Nelson and Fred Scholey as seasonal cemetery staff. Wage will be $10.00/ hour. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Martha gave the library report. They are closed to the general public, but customers can make appointments and can call for curbside service. Due dates have been extended and fines are being waived. They are doing some extra cleaning and organizing at this time.

Varley was absent. Clerk Myers presented updates on the trailer house, dogs not licensed, and nuisance properties. There was a brief discussion on the building north of City Hall and Spuangle’s laundry mat.

Public Works Director James let the Council know they have been busy trimming trees, tree removal, and cleaning streets.

Any other business – Haidsiak mentioned the Lions may delay the cleanup day. Myers let the Council know SWIPCO will move ahead with the application process for the CDBG housing grant. Anyone that has rented the community building in the next couple weeks has been contacted and cancelled due to social distancing. Myers would like to close the lobby at City Hall and be available via appointment, email, and phone. Motion Haidsiak second Shepherd to close the lobby at City Hall effective immediately. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Mayor Council Comments- There was discussion on the pool, we will move forward with advertising help wanted. Narup asked about the CDBG Water project, it has been closed out and they are working on reapplying.

Public Comment – Myers let the Council know she has contacted FMTC for a conference line in case we need for next month’s meeting.

Motion Shepherd to adjourn at 6:04 pm.

Next regular City Council meeting is April 15th at 5:30pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| MARCH CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS | copier | 127.56 |
| ADVANTAGE ADMINISTRATORS | benefits | 24.5 |
| ADVANTAGE ADMINISTRATORS | benefits dr | 740.85 |
| AFLAC | AFLAC-PRETAX | 140.28 |
| ALAN GRIDLEY | land lease | 8,251.00 |
| Alliant Energy | NATURAL GAS | 873.14 |
| AMAZON | books | 143.3 |
| AVESIS | VISION FAMILY | 72.84 |
| BI-STATE ELECTRONICS | batteries | 88 |
| BOUND TREE MEDICAL LLC | supplies | 863.38 |
| CARD SERVICES - VISA | books/shipping | 263.77 |
| CENTER POINT LARGE PRINT | books | 44.34 |
| CHAT MOBILITY | cell service | 128.23 |
| CITY OF RED OAK AMBULANCE | tier services | 440 |
| CLARINDA REGIONAL | tier service | 110 |
| CREATIVE PRODUCT SOURCE | supplies | 97.95 |
| Dickel Duit Outdoor Power | CHAIN SAW REPAIRS | 112.2 |
| ELLIOTT EQUIPMENT CO. | gutter broom | 226.28 |
| FASTENAL | safety | 25.7 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 463.95 |
| GRAINGER | supplies | 352.45 |
| INTEGRATED INDUSTRIAL SYS | panel work | 1,600.00 |
| IPERS | IPERS | 2,968.17 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,157.07 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,227.80 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 36.64 |
| LOGAN CONTRACTORS SUPPLY, INC | cylinder | 1,685.00 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 405.37 |
| MUNICIPAL EMERGENCY SERVICES | supplies | 329.36 |
| Montgomery County Auditor | 28E sheriff | 80,170.00 |
| PAGE COUNTY LANDFILL ASSN | recycling | 400 |
| PARKSON CORPORATION | sewer supplies | 1,874.41 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 173.68 |
| RAILROAD MANAGEMENT CO III,LLC | crossing | 258.95 |
| RED OAK FABRICATION, INC | welding | 17.07 |
| SOUTHWEST SANITATION, INC | trash | 57.5 |
| STONER DRUG/HONEYMAN | supplies | 3.29 |
| SOUTHWEST IOWA RURAL ELE | utilities | 42.89 |
| SOUTHWEST IA PLANNING COUNCIL | cdbg admin | 2,095.00 |
| Treasurer, State of Iowa | STATE TAX | 709 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 2,588.85 |
| UPS | shipping | 238.04 |
| USA BLUEBOOK | supplies | 94.18 |
| VILLISCA POWER PLANT | ELECTRIC | 8,116.32 |
| VILLISCA REVIEW STANTON VIKING | publication | 389.13 |
| VISA | training | 633.23 |
| WELLMARK | benefits | 11,511.72 |
| WELLMARK BLUECROSS BLUESHIELD | benefits | 1,102.05 |
| WESTERN IOWA TOURISM REGN | dues | 150 |
| Accounts Payable Total |  | 135,624.44 |
|  | Refund Checks Total |  |
| Total Paid On: 2/28/20 |  | 6,846.17 |
| Total Paid On: 3/13/20 |  | 6,984.72 |
| Total Paid On: 3/18/20 |  | 75.72 |
| Total Payroll Paid |  | 13,906.61 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 149,531.05 |