VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, JANUARY 15, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. January15th by Mayor Halda with the following roll call:

PRESENT: Gaunt, Casey, Shepherd, and Narup ABSENT: Haidsiak

Also present: City Clerk-Kadee Myers, Martha Herzberg, James Varley, and Donna Robinson

Motion Shepherd second Narup and unanimous vote to approve the agenda.

Ayes: Casey, Shepherd, Gaunt, and Narup Nays: None

Motion Gaunt second Shepherd and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Shepherd, Gaunt, and Narup Nays: None

Bills were approved for payment by signature on January 15, 2020.

Utility Billing and Bank Reconciliation were approved by signature on January 15, 2020.

Austin Smith was not present. Clerk Myers informed the Council Austin submitted ROW maps to Chad James and James Varley for approval.

Motion Shepherd second Casey to appoint the Fire Department Officers presented. Ayes: Haidsiak, Casey, Lowe, Gaunt Nays: None

Mayor Halda opened the public hearing, budget amendment at 5:34 pm. Clerk Myers explained the increases in revenues and expenses that need amended, including the transfers from LOST. There were no public comments and no concerns from the Council.

Halda closed the public hearing at 5:36 pm.

Motion Shepherd second Casey to approve Resolution NO. 20-01-01, Budget Amendment

Ayes: Casey, Shepherd, Gaunt, and Narup Nays: None

RESOLUTION NO. 20-01-01

AMENDING FY20 BUDGET

BE IT RESOLVED by the City Council of the City of Villisca, Iowa the budget for fiscal June 30, 2020 as set forth in the budget amendment summary certificate and in the detailed budget amendment in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the clerk is directed to make the filings required by law and to set up the books in accordance with the summary and details as amended with Water, Sewer, Streets, Community & Economic Development, Public Safety, General Government, Capital Expenses, and transfers.

Passed and approved this 15th day of January 2020.

Roll Call: Gaunt, Shepherd, Casey, and Narup

Clerk Myers explained the changes in the budget and the extra step needed on the tax levy. There was a brief discussion on the tax levy and a couple options we could make work with our budget for next year. Motion Shepherd second Narup to publish option 1.

Haidsiak entered the meeting at 5:44 pm.

Gaunt left the meeting at 5:45 pm.

Motion Shepherd second Casey to set the public hearing on Maximum Property tax dollars to certify for levy published for FY21 budget for 5:30 pm on February 19th at the community building.

Ayes: Casey, Shepherd, Haidsiak, and Narup Nays: None

Clerk Myers presented the financials for the pool for this last year. The report included the expenses, revenues, daily attendance, days closed, number of pool parties, and balance of savings account.

The Council had a discussion on a 5th St property; we do have an option to purchase the lots if we are interested. As of right now there is a trailer home located on the lots. Clerk Myers has contacted the property owner to have the trailer house removed ASAP as it is against City Ordinance. It was agreed we are interested in purchasing the lot but would like the trailer removed before purchasing.

Martha gave the library report. They are still waiting on the Thrift book pickup. Reports have been filed. The book club had a great discussion on 13 Ways to kill your community. The new currier system has not been a great experience so far, she is utilizing the AEA van delivery system. The elevator has been inspected. Crafting for Australia is a new project Martha is heading, she is looking for volunteers. She received her accreditation, will be hosting a Maker Space workshop on January 24th and has a new assistant librarian starting on Saturday.

Varley gave an update on unlicensed dogs and nuisance houses. He has submitted the lien searches and will need City Hall to fill out a questionnaire. All unlicensed dog owners have been served.

Public Works Director James was absent, report was handed out.

Any other business – Clerk Myers let the Council know the tier service for Red Oak has increased from $110 to $225, there was a brief discussion. There was also a discussion on heavy equipment being driven and parked on residential streets. Some trucks are not following Ordinance and staying on the truck routes, this is causing major issues with our streets. Varley gave direction on what our next steps are.

Gaunt reentered meeting at 6:21 pm.

Mayor Council Comments- None

Public Comment – Donna Robinson express her appreciation of Chad James being actively involved in the Landfill association. He now is serving as Vice-Chair.

Motion Haidsiak to adjourn at 6:27 pm.

Next regular City Council meeting is February 19th at 530pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| CLAIMS REPORT - JANUARY |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ADVANTAGE ADMINISTRATORS | benefits | 19.6 |
| AFLAC | AFLAC-PRETAX | 140.28 |
| ALEX AIR APPARATUS, INC | parts | 156.85 |
| Alliant Energy | NATURAL GAS | 886.56 |
| AMAZON | books | 218 |
| AVESIS | VISION FAMILY | 36.42 |
| BLUE TARP FINANCIAL | supplies | 389.84 |
| BOUND TREE MEDICAL LLC | supplies | 319.69 |
| calhoun-burns and associates | services | 1,082.90 |
| CARD SERVICES - VISA | books/shipping | 462.28 |
| CASEY'S | fuel | 73.91 |
| CASEY'S | refund | 56.25 |
| CENTER POINT LARGE PRINT | books | 55.42 |
| CENTRAL STATES LAB | Stephen G Wiehs | 5,413.16 |
| CHAT MOBILITY | cell service | 128.23 |
| CRAIN CONSTRUCTION | sewer repairs | 5,285.00 |
| gWorks | COMPUTER | 105.41 |
| DEARBORN NATIONAL LIFE IN | benefits | 403.8 |
| DOLLAR GENERAL | supplies | 23.5 |
| FASTENAL | supplies | 193.9 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 460.64 |
| IOWA ASSOC. MUN. UTIL | MEETINS/DUES | 622.15 |
| IPERS | IPERS | 2,772.95 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,186.67 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,014.55 |
| JAMES VARLEY | q42019 | 2,205.00 |
| Keystone Laboratories, INC | mustang67@iowatelecom.net | 577 |
| MANGOLD ENVIRONMENTAL | supplies | 127.5 |
| MARK FOCHT | batteries | 333.33 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 277.22 |
| Means Lawnscape | trucking | 1,138.32 |
| MID-AMERICAN RESEARCH CHEMICAL | supplies | 75.07 |
| MUNICIPAL SUPPLY, INC | supplies | 204.8 |
| NORDLAND AGENCY, INC | bond | 388 |
| OMNISITE | monitor service | 420 |
| PAGE COUNTY LANDFILL ASSN | recycle | 300 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 69.2 |
| QUILL | supplies | 116.53 |
| RICOH USA, INC. | copier | 259.08 |
| SOUTHWEST SANITATION, INC | trash service | 57.5 |
| STONER DRUG/HONEYMAN | supplies | 23.56 |
| SOUTHWEST IOWA RURAL ELE | service | 36.85 |
| Treasurer, State of Iowa | STATE TAX | 690 |
| Treasurer, State of Iowa | MONTHLY SALES TAX | 1,091.00 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,291.26 |
| UPS | shipping | 325.83 |
| VILLISCA POWER PLANT | ELECTRIC | 7,776.69 |
| VILLISCA REVIEW STANTON VIKING | publications | 291.13 |
| VISA | supplies | 57.99 |
| WELLMARK | benefits | 8,907.22 |
| Accounts Payable Total |  | 50,548.04 |
| 600 | WATER | 83.7 |
|  | Refund Checks Total | 83.7 |
| Total Paid On: 12/20/19 |  | 7,286.41 |
| Total Paid On: 1/02/20 |  | 6,624.35 |
| Total Payroll Paid |  | 13,910.76 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 64,542.50 |