VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, JANUARY 20, 2021 AT 5:30 PM AT THE VILLISCA COMMUNITY BUILDING

In order to help stop the spread of the COVID-19 virus, this meeting of the Villisca City Council had an electronic option.  Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis.  On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site.

Meeting called to order at 5:30 p.m. January 20th by Mayor Halda with the following roll call:

PRESENT: Casey, Haidsiak, Shepherd, and Narup ABSENT: Gaunt

Also present: City Clerk-Kadee Myers, Austin Smith, Theo Ramsey, Shalimar Mazetis, James Varley, Josh Pappas, Ron Pappas, Jon Spunaugle, and Public Works Director Chad James via telephone

Motion Narup second Haidsiak and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Shepherd and Narup Nays: None.

Myers let the Council know we are getting bids for heating/air at the City Hall, the audit is next week, the USDA funds are now available for the power cot, and IAMU is helping us with a water rate analysis.

Motion Shepherd second Casey and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy. Ayes: Casey, Haidsiak, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on January 20, 2021.

Utility Billing and Bank Reconciliation were approved by signature on January 20, 2021.

Theo and Shalimar presented their service option that would provide the City with fresh food grocery lockers. It will be a rural grocery delivery system for our City. John McKean entered at 5:42 via phone. There would be an upfront cost to the City and there is an option for some payback. Martha Herzberg entered at 5:51 pm. There was a discussion on funding options and if the citizens would utilize the amenity.

Motion Haidsiak second Narup to move forward with supporting the concept of Ramsey’s Market coming to Villisca. Ayes: Narup, Casey, Shepherd, and Haidsiak.

Theo and Shalimar left the meeting at 607 pm.

Jon Spunaugle went over costs and issues with the County issuing parking tickets. As of right now, it’s a case by case basis and usually when someone calls in and reports an issue. Varley explained the costs if we had to take everyone to court, he believes based on our ordinances, our public works director can issue the parking tickets. James asked about towing, Spunaugle states the City can have the cars towed. There was a discussion on what route we want to go, no action was taken. Clerk Myers will put something in the newsletter to remind citizens to follow all parking regulations.

Spunaugle left the meeting at 6:41 pm.

Austin gave the Council an update on the water project. Because we are replacing a 4” main with a 6” main we had to update our environmental review. This will push everything out another month, hoping to set bid letting at next month’s meeting and start construction in May.

Austin left at 6:46 pm

Two bids were received on the property located at 119 W 4th St; Halda opened and presented the bids to the Council. Carol Tener offered $3015 and Ron Pappas offered $4000. Motion Narup second Shepherd to approve Pappas bid for the property at 119 W 4th St. Ayes: Haidsiak, Narup, Shepherd, and Casey.

Ron and Josh Pappas left at 6:48 pm.

Motion Haidsiak second Narup to approve Resolution 21-01-01, set mileage reimbursement.

Ayes: Casey, Haidsiak, Narup and Shepherd.

RESOLUTION NO. 21-01-01

SET 2021 MILEAGE REIMBURSEMENT

WHEREAS: It is required that the City Council set annually by resolution the amount for mileage reimbursement to be paid employees and officials when private vehicles are used to conduct city business and attend required meetings.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca, Iowa that the amount for 2021 is set at 56 cents as set by the IRS.

Passed and approved this 20th day of January 2021.

Roll Call: Shepherd, Narup, Casey, and Haidsiak

Halda opened the public hearing for the FY21 Budget amendment at 649 pm. There were no public comments and Myers confirmed she had not received any at City Hall. Halda closed the public hearing at 650 pm.

Motion Haidsiak second Casey to approve Resolution 21-01-02, Amend FY21 Budget

Ayes: Haidsiak, Casey, Narup, and Shepherd.

RESOLUTION NO. 21-01-02

AMENDING FY20 BUDGET

BE IT RESOLVED by the City Council of the City of Villisca, Iowa the budget for fiscal June 30, 2021 as set forth in the budget amendment summary certificate and in the detailed budget amendment in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the clerk is directed to make the filings required by law and to set up the books in accordance with the summary and details as amended with Water, Sewer, Streets, Community & Economic Development, Public Safety, General Government, Capital Expenses, and transfers.

Passed and approved this 20th day of January 2021.

Roll Call: Narup, Shepherd, Casey, and Haidsiak.

Motion Haidsiak second Shepherd to set the public hearing for Max Levy FY22 for Wednesday, February 17th, at 530 pm at the Villisca Community Building. Ayes: Haidsiak, Casey, Narup, and Shepherd.

Clerk Myers presented the revenues and expenses for the FY22 budget as well as the max levy numbers. The tax rate is staying close to the same with a small decrease.

Motion Narup second Haidsiak to set public hearing for the adoption of Ordinance 358, addition of 4 way stop for Wednesday February 17th at 530 pm at the Villisca Community Building. Ayes: Haidsiak, Casey, Narup, and Shepherd.

Motion Casey second Shepherd to approve FY22 Library Budget. Ayes: Haidsiak, Casey, Narup, and Shepherd.

Library Report- Narup asked about the cancellations of the subscriptions. No one is coming in to read the newspaper and the magazines are available on bridges. They are still looking for another board member

John McKean left the meeting at 7:04 pm.

City Attorney – Varley gave an update on the farm lease with Mikkelson’s and let the Council know he has filed a petition for the Lounge and the City should take ownership by the end of March.

Public Works Director – They are still working on sewer plant, Chad and Myers have a meeting with the DOT on Friday in regards to the east bridge, well cleaning has been completed, and snow removal and repairs have kept them busy.

COVID – 19 discussion – Motion Shepherd second Haidsiak to approve the Covid pay until the end of February. Ayes: Haidsiak, Casey, Narup, and Shepherd.

Any other business – Narup thanked everyone for having a positive attitude and getting along.

Mayor/Council Comments – Haidsiak would like Ramsey’s grocery store idea to be put in the newsletter, and would like Myers to reach out to the other cities to see how they are funding.

Public Comment – None

Motion Shepherd second Narup to adjourn at 7:17 pm.

Next regular City Council meeting is February 17th at 5:30pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| JAN CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS | COPIER | 127.56 |
| ADVANTAGE ADMINISTRATORS | benefits | 26.25 |
| AFLAC | AFLAC-PRETAX | 140.28 |
| Alliant Energy | NATURAL GAS | 1,069.02 |
| AMAZON | BOOKS | 334.21 |
| AVESIS | VISION FAMILY | 36.42 |
| C.EMERY NELSON, INC. | SUPPLIES | 604.08 |
| CARD SERVICES - VISA | BOOKS/SHIPPING | 255.69 |
| CENTER POINT LARGE PRINT | BOOKS | 44.34 |
| CHAT MOBILITY | cell service | 128.23 |
| CINDY WHALEY | MILEAGE/REIMBURSEMENT | 88.97 |
| CITY OF RED OAK AMBULANCE | TIER SERVICE | 2,475.00 |
| CLARINDA REGIONAL | TIER SERVICES | 440 |
| gWorks | COMPUTER | 940 |
| DAVID RIGGLE | CLOTHING REIMBURSE | 103.74 |
| DEARBORN NATIONAL LIFE IN | benefits | 594.45 |
| DEMCO | SUPPLIES | 62.01 |
| DOLLAR GENERAL | SUPPLIES | 44.25 |
| DONALD SEXTON | CLOTHING REIMBURSE | 93.06 |
| FASTENAL | SUPPLIES | 908.34 |
| FEED THE PACK | CDBG GRANT | 634.78 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 404.18 |
| GRAINGER | SUPPLIES | 244.1 |
| HACH COMPANY | SUPPLIES | 302.3 |
| IOWA ASSOC. MUN. UTIL | MEETINS/DUES | 230.53 |
| IMFOA | CLERK | 125 |
| IPERS | IPERS | 3,235.33 |
| UNITED STATES TREASUREY | FED/FICA TAX | 2,486.05 |
| UNITED STATES TREASUREY | FED/FICA TAX | 2,534.27 |
| J.P. COOKE COMPANY | order dog tags on line | 145.85 |
| JAMES VARLEY | LEGAL | 2,384.70 |
| Keystone Laboratories, INC | Dbouchard@keystonelabs.com | 702 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 33.82 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 457.36 |
| MONTGOMERY COUNTY MEM HOSPITAL | SUPPLIES | 22.26 |
| NORDLAND AGENCY, INC | BOND | 388 |
| Omaha World Herald | SUB | 8.89 |
| OMNISITE | WIRELESS SERVICE | 420 |
| PAGE COUNTY LANDFILL ASSN | RECYCLING | 500 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 227.44 |
| RED OAK FABRICATION, INC | WELDING | 31.88 |
| RED OAK GLASS INC | info@redoaksunrooms.com | 43.54 |
| RICOH USA, INC. | COPIER | 10.93 |
| SOUTHWEST SANITATION, INC | TRASH SERVICE | 57.5 |
| STOREY KENWORTHY/MATT PAR | METER SHEETS | 349.05 |
| SOUTHWEST IOWA RURAL ELE | UTILITIES | 44.35 |
| THE BANK | REFUND | 195 |
| Treasurer, State of Iowa | STATE TAX | 811 |
| TY'S OUTDOOR POWER & SERVICE | PLOW REPAIR | 396.89 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 2,492.31 |
| UPS | shipping | 280.96 |
| VILLISCA POWER PLANT | ELECTRIC | 7,103.51 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS | 345.98 |
| VISA | NOTARY FEE | 30 |
| WELLMARK | benefits | 12,001.49 |
| WELLMARK | BENEFITS | 12,051.49 |
| ZIEGLER CAT, CTY ACCT | SEWER WORK | 4,561.53 |
| Accounts Payable Total |  | 64,810.17 |
|  | Refund Checks Total |  |
| Total Paid On: 12/18/20 |  | 7,869.23 |
| Total Paid On: 1/01/21 |  | 7,775.98 |
| Total Paid On: 1/15/21 |  | 821.05 |
| Total Payroll Paid |  | 16,466.26 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 81,276.43 |