VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, OCTOBER 21, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. October 21st by Mayor Halda with the following roll call:

PRESENT: Casey, Haidsiak, Gaunt, Shepherd, and Narup ABSENT: none

Also present: City Clerk-Kadee Myers, Public Works Director Chad James, City Attorney James Varley, Martha Herzberg, and Kya with UNMC.

Motion Narup second Haidsiak and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Myers let the Council know she is still working on the outstanding transactions and what needs to go through the Iowa Treasure hunt. Narup questioned the payment to MCDC.

Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on October 21, 2020.

Utility Billing and Bank Reconciliation were approved by signature on October 21, 2020.

Austin Smith – not present SWIPCO reapplied for the CDBG water grant, there was an issue with some of the paperwork last time.

Discussion of 119 W 4th St – there was a discussion on what to do with the property as the lot is not big enough to build on. There were concerns with keeping the area clean and also covering the cost of demolition and deed paperwork. Motion Narup to split lot in half and take sealed bids on both halfs and legal fees for deed would be in addition, second Haidsiak. Ayes: none Nays: Casey, Haidsiak, Gaunt, and Shepherd and Narup, Motion failed. After more discussion Varley gave some direction on not giving land away and keeping as one lot. Motion Narup to put the lot up for sealed bid and legal fees to be paid in addition to the bid, second Casey Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None Bids would be due by noon on November 18th.

Current Zoning Board only has 5 members, Myers let the Council know our ordinance states it should have 7 members. It was agreed to look at changing the ordinance to 5.

Dogs not licensed – we currently have 10 residents with dogs not licensed. Myers will send updated list to Varley who will summons to court.

Motion Shepherd second Haidsiak to approve Corey Shadden to the fire department. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Motion Narup second Shepherd to approve the TIF Certification to the County Auditor. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Motion Haidsaik second Shepherd to approve Resolution 20-10-01, FY20 Urban Renewal Report.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Resolution NO. 20-10-01

Annual Urban Renewal Report Fiscal Year 2020

A RESOLUTION APPROVING THE CITY OF VILLISCA’S ANNUAL URBAN RENEWAL REPORT FOR FISCAL YEAR 2020

WHEREAS, Each city with urban renewal areas is required by the State of Iowa to complete an annual report with information pertaining to such areas and an accounting of TIF monies received and expended; and

WHEREAS, said report is to be approved by the City Council and submitted to the Iowa Department of Management by December 1st of each year; and

WHEREAS, the city of Villisca had an active urban renewal area during Fiscal Year 2020 and has completed such report.

BE IT THEREFORE RESOLVED by the City Council of the City of Villisca, Iowa that the Fiscal Year 2020 Annual Urban Renewal Report be approved and submitted to the Iowa Department of Management.

PASSED AND APPROVED BY THE CITY COUNCIL ON THIS 21st DAY OF OCTOBER, 2020.

Roll Call: Gaunt, Haidsiak, Narup, Casey, and Shepherd

Motion Haidsiak second Narup to approve the FY20 Annual Finance Report. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Motion Shepherd second Haidsiak to set public hearing for CDBG – COVID 19 Grant for November 18th at 5:30 pm at the Community Building. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

With the recent inquiries about solar power Myers suggested the Council look at adopting a Solar Ordinance, she presented a couple examples, will discuss more next month so the Council has time to review.

Myers also suggested to the Council that the City of Villisca needs a Comprehensive Plan. It was discussed and decided to contact SWIPCO and contact a few local cities to gather examples.

Myers presented to the Council some options to expand our ACH and to offer Ebilling. After a brief discussion it was decided to hold off on ebilling. Motion Haidsiak second Gaunt to approve the software needed to expand our ACH. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Martha gave the library report: She has attended webinars that have been hosted around the United States. They purchased a new program for the Summer Reading Program. There is a new library email platform and website. The library currently has 15,056 books. The library received a $2000 from the Montgomery County Foundation and she is currently working on a grant through Burlington Northern.

Varley gave an update on the two downtown buildings. The old Breadeaux has become a hazard, he will contact the owners. After a brief discussion it was decided to contact SWIPCO to have the old Lounge inspected and we can proceed with an abandoned building if needed.

James gave the Public Works report.

COVID 19 discussion – Myers gave an update on the COVID-19 reimbursement grants, as of today we have submitted for $20,440 reimbursement.

Halloween- is usually handled by the Betterment; Myers encouraged the Council to put out the guidelines given by our local public health. It was agreed to do Halloween from 5-7 and to follow the guidelines, Myers will get the information out to the public.

Any other business –Myers let the Council know she is working on two grants, one through ICAP for safety barricades and clothing and the other is through Alliant to replace some of the trees that have died. She also applied for three grants through SWIHF for the demolition of three abandoned properties

Mayor/Council Comments – Haidsiak let the Council know the Lions have submitted a grant for several trees. He also would like us to look at some tax abatement options in the near future.

Public Comment – Narup thanked Chad and the guys for a great job with the two demolitions.

Motion Shepherd second Haidsiak to adjourn at 6:35 pm.

Next regular City Council meeting is November 18 at 5:30pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| OCTOBER CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS | copier service | 127.56 |
| ACCUJET LLC | jetting/televise | 9,047.52 |
| ADVANTAGE ADMINISTRATORS | benefits ds | 904.5 |
| AFLAC | AFLAC-PRETAX | 140.28 |
| Alliant Energy | NATURAL GAS | 197.09 |
| AMAZON | books | 334.72 |
| ARLINGTON PUBLIC LIBRARY | BOOKS | 20 |
| AVESIS | VISION FAMILY | 36.42 |
| BC MURPHY ENTERPRISES LLC | TRACK SKIDSTEER | 22,000.00 |
| calhoun-burns and associates | ENGINEERING | 1,655.15 |
| CARD SERVICES - VISA | BOOKS/ETC. | 142.1 |
| CENTER POINT LARGE PRINT | BOOKS | 44.34 |
| CHAT MOBILITY | cell service | 128.23 |
| CITY OF RED OAK AMBULANCE | TIER SERVICE | 790 |
| CLARINDA REGIONAL | TIER SERVICE | 110 |
| CORE & MAIN | RISERS | 1,025.00 |
| DEARBORN NATIONAL LIFE IN | benefits | 594.45 |
| Dickel Duit Outdoor Power | MINI REPAIRS | 314.43 |
| DOLLAR GENERAL | SUPPLIES | 37.5 |
| EMERGENCY APPARATUS MAINTENANC | REPAIRS | 1,070.82 |
| FASTENAL | SUPPLIES | 231.76 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 395.97 |
| FRANK DUNN | PATCH | 630 |
| HENNINGSEN CONST. | PATCH | 1,020.80 |
| IOWA DEPART NATURAL RESOURCES | WATER FEE | 95 |
| IPERS | IPERS | 3,161.87 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,537.59 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,564.49 |
| JAMES VARLEY | LEGAL | 3,429.70 |
| KADEE MYERS | MILEAGE | 20.76 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | 367.58 |
| Keystone Laboratories, INC | mustang67@iowatelecom.net | 701 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 39.6 |
| MANGOLD ENVIRONMENTAL | SUPPLIES | 127.5 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 275.05 |
| MOBILE HEALTH SERIVCE/MED COMP | PHYSICALS | 1,604.00 |
| MUNICIPAL EMERGENCY SERVICES | TANKS/SERVICE | 2,934.90 |
| MICROMARKETING LLC |  | 1,043.18 |
| MOMENTUM EXTERIOR SERVICS | PARK SANITIZE | 100 |
| MUNICIPAL SUPPLY, INC | SUPPLIES | 1,751.08 |
| PAGE COUNTY LANDFILL ASSN | RECYCLING | 500 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 105.29 |
| POOR BOYZ LLC | INDRIKA HAUL OFF | 7,727.55 |
| SOUTHWEST SANITATION, INC | TRASH SERVICE | 57.5 |
| STATE HYGIENIC LABORATORY-AR | LAB | 125 |
| SOUTHWEST IOWA RURAL ELE | UTILITIES | 36.1 |
| Tom A Williams | computers | 2,450.00 |
| Treasurer, State of Iowa | STATE TAXES | 825 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,537.95 |
| UPS | shipping | 251.27 |
| VILLISCA POWER PLANT | ELECTRIC | 6,171.96 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS | 230.04 |
| VISA | TRAINING/WEBSITE | 412.76 |
| WELLMARK | benefits | 11,511.72 |
| WELLMARK | BENEFITS | 11,511.72 |
| Accounts Payable Total |  | 105,205.80 |
| 600 | WATER | 173.85 |
|  | Refund Checks Total | 173.85 |
| Total Paid On: 9/25/20 |  | 8,305.01 |
| Total Paid On: 10/09/20 |  | 7,850.26 |
| Total Payroll Paid |  | 16,155.27 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 121,534.92 |