VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, DECEMBER 16, 2020 AT 5:30 PM AT THE VILLISCA COMMUNITY BUILDING

In order to help stop the spread of the COVID-19 virus, this meeting of the Villisca City Council had an electronic option.  Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis.  On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site.

Meeting called to order at 5:30 p.m. December 16th by Mayor Halda with the following roll call:

 PRESENT: Casey, Haidsiak, Shepherd, Narup, and Gaunt ABSENT: none

Also present: City Clerk-Kadee Myers, Public Works Director Chad James, Austin Smith, Marcus Taylor and John McKean via telephone

Motion Haidsiak second Narup and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, Shepherd and Narup Nays: None

Narup had a couple questions on the budget report, and claims. Myers explained the claim list will be from meeting to meeting instead of by the month and the budget will need amended.

Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on December 16, 2020.

Utility Billing and Bank Reconciliation were approved by signature on December 16, 2020.

Austin Smith let the Council know we have been approved for the CDBG water project, the well will not be part of it but the water controls have been added. He is planning on bidding in March and starting in April/May. The pricing should be stable. Narup would like to see a write up in the paper so the community understands all the work that the City is going to do.

Halda opened the public hearing to sell the property located at 119 W 4th Street at 543 pm. There were no public comments and Myers confirmed she had not received any at City Hall. Halda closed the public hearing at 5:44 pm.

After a brief discussion, motion Narup second Haidsiak to accept bids for the property at 119 W 4th St, they will be due January 20th by noon. Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

Austin left at 545 pm

Motion Haidsiak second Shepherd to approve resolution 20-12-01, Approve DK&B and Ker-A-Vor liquor licenses.

Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

RESOLUTION NO. 20-12-01

APPROVE KER-A-VOR CLASS C/LC COMMERCIAL/SUNDAY/OUTDOOR PERMIT

APPROVE DK & B LLC CLASS C/LC COMMERCIAL/SUNDAY/OUTDOOR PERMIT

WHEREAS: The Class C/LC Commercial/Sunday/Outdoor permit for Ker-A-Vor American Legion Club is due to expire December 31, 2020 and;

WHEREAS: The Class C/LC Commercial/Sunday/Outdoor Permit for DK&B LLC is due to expire December 31, 2020 and;

WHEREAS: Council approval is required before approval/renewal of the licenses will be granted.

THEREFORE BE IT RESOLVED that the City Council of the City of Villisca hereby approves said applications and directs the Clerk to approve them on behalf of the Council.

Passed and approved this 16th day of December 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Haidsiak second Narup to approve The Bank’s liquor license refund. Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

Martha entered at 547 pm.

There was a discussion on the no parking on 5th St, between 4th and 5th Ave, Chad supports but questions how it is going to be enforced. The Council agreed we need to reach out to the Sheriff’s office and address the parking and traffic issues around town before we make any changes.

Myers presented the changes for the budget amendment. Motion Haidsiak second Shepherd to approve the public hearing for Budget Amendment, FY21 for January 20th and 5:30 pm. Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

Motion Narup second Casey to approve the next budget workshop on January 6th at 10 am at the Villisca City Hall. Ayes: Casey, Gaunt, Haidsiak, Shepherd, and Narup Nays: None

Library Report- no questions

City Attorney – not present no updates

Public Works Director – COVID took them out last month. They have started working on lagoon covers and he had been working with the company on the issues with the sewer blowers.

COVID – 19 discussion – It was agreed to rent out the community building again, with the 60 limit on capacity.

Any other business – Myers let the Council know the audit will happen the last week of January and they will not be on site, we will have to upload all documentation this year.

Mayor/Council Comments – Shepherd let the Council know she has an emergency management meeting this week

Public Comment – Martha thanked Chad for installing the library sign. John McKean thanked Marsha for being active on the library.

Motion Shepherd second Haidsiak to adjourn at 6:11 pm.

Next regular City Council meeting is January 20 at 5:30pm at the Villisca Community Building.

Attest:

 Kadee Myers, City Clerk Marilyn Halda, Mayor

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| DECEMBER CLAIMS REPORT |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| ACCESS SYSTEMS  | copier  | 127.56 |
| ADVANTAGE ADMINISTRATORS  | benefits  | 24.5 |
| AFLAC  | AFLAC-PRETAX  | 140.28 |
| Alliant Energy  | NATURAL GAS  | 483.2 |
| AMAZON  | BOOKS  | 237.56 |
| AVESIS  | VISION FAMILY  | 72.84 |
| BOUND TREE MEDICAL LLC  | SUPPLIES  | 319.84 |
| BRIAN SCHAFER  | ENGINE REPAIR  | 6,237.93 |
| C.EMERY NELSON, INC.  | SUPPLIES  | 312.88 |
| CARD SERVICES - VISA  | BOOKS/SHIPPING/ETC  | 537.22 |
| CENTER POINT LARGE PRINT  | BOOKS  | 44.34 |
| CHAT MOBILITY  | cell serice  | 128.23 |
| CLARINDA REGIONAL  | BLS CARDS  | 62 |
| DEMCO  | SUPPLIES  | 42.83 |
| FASTENAL  | FACEMASKS/SUPPLIES  | 174.76 |
| FEED THE PACK  | CDBG FOOD  | 849.77 |
| FINE SERVICES-PEST CONT.  | PEST CONTROL  | 75 |
| FIRE SERVICE TRAINING  | TRAINING  | 477.8 |
| FARMERS MUTUAL TELEPHONE CO  | SERVICE  | 395.97 |
| Hallett Materials  | ICE CONTROL  | 1,567.93 |
| INTERCHURCH FOOD PANTRY  | CDBG GRANT FOOD  | 3,666.44 |
| IPERS  | IPERS  | 3,123.74 |
| UNITED STATES TREASUREY  | FED/FICA TAX  | 2,396.63 |
| UNITED STATES TREASUREY  | FED/FICA TAX  | 2,420.79 |
| KADEE MYERS  | CLOTHING REIMBURSMENT  | 51.74 |
| GAYLE E HEARD  | REPAIRS/SUPPLIES  | 403.13 |
| Keystone Laboratories, INC  | Dbouchard@keystonelabs.com  | 576 |
| CYNTHIA L STURM  | OFFICE SUPPLIES  | 164.51 |
| MATHESON TRI-GAS/LINWELD  | RENTAL ON TANK  | 275.05 |
| Means Lawnscape  | TRUCKING  | 1,206.10 |
| MUNICIPAL EMERGENCY SERVICES  | BUNKER GEAR  | 10,000.00 |
| MODERN MARKETING  | BOOKS  | 194.82 |
| OMNISITE  | RADIO KIT  | 664.54 |
| PAGE COUNTY LANDFILL ASSN  | RECYCLING  | 400 |
| SOUTHWEST SANITATION, INC  | TRASH SERVICE  | 57.5 |
| STONER DRUG/HONEYMAN  | SUPPLIES  | 69.54 |
| STOREY KENWORTHY/MATT PAR  | METER SHEETS  | 393.94 |
| SOUTHWEST IOWA RURAL ELE  | UTLITIES  | 37.01 |
| Treasurer, State of Iowa  | STATE TAX  | 788 |
| Treasurer, State of Iowa  | MONTHLY SALES TAX  | 977 |
| UNITED FARMERS COOP  | DIESEL/GASOHOL  | 1,328.57 |
| VILLISCA POWER PLANT  | ELECTRIC  | 6,656.15 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS  | 80.94 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS  | 262.7 |
| VISA  | TRAINING/ENVELOPES  | 4,855.87 |
| WELLMARK  | benefits  | 11,511.72 |
| WELLMARK BLUECROSS BLUESHIELD  | BENEFITS  | 1,523.55 |
| WHIPP SALES AND SERVICE  | SKID PARTS  | 1,233.75 |
| ZIEGLER CAT, CTY ACCT  | GENERATOR  | 1,125.60 |
| Accounts Payable Total  |   | 68,757.77 |
|   | Refund Checks Total  |   |
| Total Paid On: 11/20/20  |   | 7,248.74 |
| Total Paid On: 12/04/20  |   | 7,426.97 |
| Total Payroll Paid  |   | 14,675.71 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 83,433.48 |