VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, JULY 15, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. July 15th by Mayor Halda with the following roll call:

PRESENT: Gaunt, Casey, Haidsiak, Narup, and Shepherd ABSENT: None

Also present: City Clerk-Kadee Myers, Public Works Director Chad James, City Attorney James Varley, and Sandy Wainwright.

Motion Haidsiak second Shepherd and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Motion Haidsiak second Casey and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on July 15, 2020.

Utility Billing and Bank Reconciliation were approved by signature on July 15, 2020.

Halda opened the Public Hearing, CDBG funds for the Villisca Food Programs at 532 pm. Myers confirmed she has received no comments at City Hall. Casey stated there had been low usage at the food pantry, Sandy Wainwright asked about a reimbursement and a possible form. Shepherd informed the Council that she has received lots of positive feedback.

Halda closed the Public Hearing, CDBG Funds for the Villisca Food Programs at 5:36 pm.

Motion Haidsiak second Shepherd to approve the sale of the old bucket truck, recycling trailer, and merry go round. Myers will do the advertising and we will collect closed bids through August 19th at noon. The Council will review the bids at the next Council meeting.

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Myers explained where we ended for FY2020. There was some discussion on revenues and expenses. Road Use Tax could suffer from COVID 19; we will need to keep an eye on that fund. The General and Employee Benefits funds both are negative this has happened over several years and Myers would like to get corrected.

Motion Haidsiak second Narup to Approve Resolution No. 20-07-01, Transfer Funds

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

RESOLUTION NO. 20-07-01

TRANSFER FUNDS FROM

LOCAL OPTION TO GENERAL & EMPLOYEE BENEFITS FUND

WHEREAS: The City Council of the City of Villisca has decided it is in the city’s best interest to eliminate the projected deficit balances for FY20 and

WHEREAS: The City’s Local Option Sales Tax fund is projected to have a surplus balance at the end of FY20 and

WHEREAS: The Local Option Sales Tax fund can be used for this purpose.

THEREFORE BE IT RESOLVED by the City Council of Villisca that $67,000 of Local Option Sales Tax be transferred to the General fund and

BE IT FURTHER RESOLVED that $11,500 of Local Option Sales Tax be transferred to the Water fund.

Passed and approved this 15th day of July 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Narup second Shepherd to Approve Resolution No. 20-07-02, Setting Public Hearing for Alley

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

**RESOLUTION 20-07-02**

**RESOLUTION FOR PUBLIC HEARING TO CONSIDER VACATING AN ALLEY**

WHEREAS, A request has been filed with the City of Villisca asking that action be taken to vacate and clear the record of a section of real estate that consists of an alley running West of First Avenue between Second Street on the North and Third Street on the South, described as follows:

Alley running West of First Avenue and lying immediately North of Lots Seven (7) and Eight (8) in the Original Plat of the City of Villisca, Montgomery County, Iowa and Lots One (1), Two (2) and Three (3) Davis Addition of the City of Villisca, Montgomery County, Iowa and immediately South of Lots Five (5) and Six (6) in the Original Plat of the City of Villisca, Montgomery County, Iowa and Lots Four (4), Five (5), and Six (6) Davis Addition of the City of Villisca, Montgomery County, Iowa, terminating at the East lot line of Lot One (1) in Wallace Addition of the City of Villisca, Montgomery County, Iowa.

NOW THEREFORE BE, AND IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF VILLISCA, IOWA, that a public hearing shall be held on the proposal to vacate and clear the record of City of Villisca alley on August 19, 2020 at 5:30 at the Villisca City Community Building, 207 S. 3rd Avenue, Villisca, Iowa, in accordance with Iowa Code Chapter 354.23. At that time, the City Council will consider the above-described proposal and any others submitted prior to or during the public hearing.WHEREAS, the City Clerk is hereby authorized and directed to publish notice of said proposal and hearing in the form hereto attached, all in accordance with code section 362.3 of the Iowa Code.

Passed and approved this 15th day of July 2020

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Haidsiak second Shepherd to approve 2020 write offs presented to Council

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes:

James presented to the Council some recent issues on private sewer lines. He has spoken to the DNR and they are private lines. The contractor hired is having issues collecting from some homeowners as they are stating they are City lines. James explained they are not. A sewer main is 8 inches minimum and these lines are 4 to 6 inches and do not have a man hole. There was some discussion about current code, who is responsible, and possibly grants. It was agreed these lines are private and not City’s responsibilities.

Tripp suggests that we try and do something next year to help with the SWIGG event. We need to try and keep the families and spouses in town and entertain them, this is a great event for our community and brings a lot of out of town people to our town.

Martha Herzberg entered at 601 pm.

John McKean entered at 602 pm.

Sandy Wainwright left at 603 pm.

Tripp would like us to go after more grants and would like us to set aside funds to be able to match grant funds. He would like to see more demolition and renovation of downtown. He will help with applying and watching for grants. Myers suggested the Council put together a comprehensive plan; this will be needed for most grants and will help define our priorities.

Motion Haidsiak second Gaunt to approve the street closure on 2nd St, east of the Presbyterian Church to 4thAve on August 15th

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes:

After discussion on a nuisance sidewalk, Motion Haidsiak second Shepherd to approve the ordering of the sidewalk repairs on 4th Ave.

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes:

MCDC update – no update

Martha gave the library report. She as painted the entryway. Bridge usage continues to grow. Curbside and delivery is popular including the Good Samaritan. Her currier service has started again and summer reading is complete. They were conducted via zoom and were recorded and on the website. She is now working on several reports that are coming due.

City Attorney Report – Varley let the Council know the courts are opening back up, the Kier property is now ours and he is working on the others and the Mccuen property. He will move forward with the heavy equipment violations.

Public Works Director James informed the Council we only have three wells running. He explained the issues with the water controls and what options are available. It was agreed that we try and repair until we hear from the CDBG water project grant application. He also let the Council know the DNR will be in town to test the wells.

COVID-19 discussion – continue what we are doing

Any other business –Myers let the Council know she will be in training next week and part of the following week. James informed the Council he had been contacted by the DOT about library signs and asked Martha to please keep him informed. Shepherd informed the Council she had received several complaints on 4-wheelers and golf carts not obeying the traffic laws, there was some discussion on the need for increased traffic control. Shepherd will reach out to the Sherriff’s office.

John McKean left at 639 pm.

Mayor Council Comments- Haidsiak thanked the Council for the use of the community room for the school lunches, it worked well.

Public Comment – None

Motion Haidsiak second Shepherd to adjourn at 6:44 pm.

Next regular City Council meeting is August 19th at 5:30pm at the Villisca Community Building.

Attest:

Kadee Myers, City Clerk Marilyn Halda, Mayor

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| JULY CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS | copies | 127.56 |
| ADVANTAGE ADMINISTRATORS | BENEFITS | 24.5 |
| ADVANTAGE ADMINISTRATORS | km benefits | 9.39 |
| AFLAC | AFLAC-PRETAX | 140.28 |
| Alliant Energy | NATURAL GAS | 205.16 |
| AMAZON | BOOKS | 80.58 |
| AVESIS | VISION FAMILY | 36.42 |
| AWWA - IOWA SECTION | membership | 382 |
| C.EMERY NELSON, INC. | blower | 10,737.68 |
| CARD SERVICES - VISA | BOOKS/SHIPPING | 233.21 |
| CARD SERVICES - VISA | postage | 3.16 |
| CENTER POINT LARGE PRINT | books | 44.34 |
| CHAD JAMES | CLOTHING REIMBURSEMENT | 148.91 |
| CHAT MOBILITY | PHONE SERVICE | 128.23 |
| CITY OF RED OAK AMBULANCE | tier service | 220 |
| CLARINDA REGIONAL | tier | 110 |
| CLARK PLUMBING & CONSTRUCTION | sewer line repair 2nd ave | 1,175.00 |
| CREATIVE PRODUCT SOURCE | SUPPLIES | 165.37 |
| DAVID RIGGLE | CLOTHING REIMBURSEMENT | 64.34 |
| DEARBORN NATIONAL LIFE IN | BENEFITS | 580.5 |
| DOLLAR GENERAL | SUPPLIES | 10.1 |
| FARMERS MUTUAL TELEPHONE CO | SERVICE | 449.3 |
| IOWA ASSOC. MUN. UTIL | MEETINS/DUES | 230.53 |
| IOWA COMMUNITIES ASSURANCE | insurance | 45,245.48 |
| IDNR/OPERATOR CERTIFICATION | license | 145.04 |
| IOWA DIVISION OF LABOR SERVICE | ELEVATOR INSPECTION | 225 |
| IOWA LEAGUE OF CITIES | DUES | 960 |
| Iowa One Call | LOCATES | 22.5 |
| IPERS | IPERS | 3,057.29 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,558.67 |
| IRS - 941 DEPOSIT | FED/FICA TAX | 2,371.79 |
| JAMES VARLEY | legal/publications | 2,953.26 |
| GAYLE E HEARD | REPAIRS/SUPPLIES | 279.01 |
| Keystone Laboratories, INC | mustang67@iowatelecom.net | 526 |
| CYNTHIA L STURM | OFFICE SUPPLIES | 82.2 |
| MANGOLD ENVIRONMENTAL | chemicals | 127.5 |
| MATHESON TRI-GAS/LINWELD | RENTAL ON TANK | 275.05 |
| MODERN MARKETING | SUPPLIES | 171.37 |
| MOMENTUM EXTERIOR SERVICS | CLEANING | 100 |
| OAK TREE PROPERTIES, LLC | 5TH ST | 1,500.00 |
| PAGE COUNTY LANDFILL ASSN | RECYCLING | 400 |
| PHYSICIAN'S CLAIMS COMPAN | AMBULANCE BILLING | 178.88 |
| POOR BOYZ LLC | DEMO 4TH ST | 1,614.37 |
| SCOTT LANGLEY | BUCKET TRUCK | 16,000.00 |
| SOUTHWEST SANITATION, INC | TRASH | 57.5 |
| SOUTHWEST IOWA RURAL ELE | UTILITIES | 37.16 |
| Treasurer, State of Iowa | STATE TAX | 813 |
| UNITED FARMERS COOP | DIESEL/GASOHOL | 1,535.20 |
| UPS | SHIPPING | 337.78 |
| VILLISCA POWER PLANT | ELECTRIC | 6,560.26 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS | 34.08 |
| VILLISCA REVIEW STANTON VIKING | publications | 168.98 |
| WELLMARK | BENEFITS | 11,511.72 |
| WELLMARK BLUECROSS BLUESHIELD | BENEFITS | 1,102.05 |
| WINTHROP PUBLIC LIBRARY | BOOKS | 10 |
| ZIEGLER CAT, CTY ACCT | GENERATOR SERVICE | 5,774.02 |
| Accounts Payable Total |  | 122,041.72 |
| 600 | WATER | 335 |
|  | Refund Checks Total | 335 |
| Total Paid On: 6/19/20 |  | 8,417.61 |
| Total Paid On: 7/03/20 |  | 7,562.88 |
| Total Payroll Paid |  | 15,980.49 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 138,357.21 |