VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, SEPTEMBER 16, 2020 AT 5:30 PM COMMUNITY BUILDING

Meeting called to order at 5:30 p.m. September 16th by Mayor Halda with the following roll call:

 PRESENT: Casey, Haidsiak, Gaunt, Shepherd, and Narup ABSENT: none

Also present: City Clerk-Kadee Myers, Public Works Director Chad James, City Attorney James Varley, and Marcus Taylor.

Motion Haidsiak second Shepherd and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Motion Narup second Haidsiak and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Narup asked about the outstanding transactions and the blower expense. Shepherd had a couple questions on revenues and uncollected revenues.

Bills were approved for payment by signature on September 16, 2020.

Utility Billing and Bank Reconciliation were approved by signature on September 16, 2020.

Shawna Silvas and Martha Herzberg entered at 5:36 pm.

Austin Smith – not present

Mayor Halda opened the public hearing for the USDA Grant Application at 5:37 pm. No comments were made. Clerk Myers confirmed that there were no comments received at City Hall. Mayor Halda closed the public hearing at 5:38 pm.

Motion Haidsiak second Narup to approve Resolution 20-09-03, USDA Funds.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

RESOLUTION NO. 20-09-03

A resolution of the City Council of the City of Villisca agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to purchase a power stretcher and related city equipment. Be it further resolved that the City Council of the City of Villisca authorizes the Mayor and City Clerk to sign all documents relating to the USDA Rural Development loan and/or grant. \

PASSED and APPROVED this 16th day of September, 2020.

Roll Call: Shepherd, Narup, Gaunt, Haidsiak, and Casey

Mayor Halda opened the public hearing for Ordinance 357, zoning amendment at 5:39 pm. No comments were made and Myers confirmed there were no comments received at City Hall. Halda closed the public hearing at 5:39 pm.

Motion Haidsiak second Shepherd to approve the first reading of Ordinance 357 and waive the second and third readings. Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Motion Haidsiak second Narup to approve Resolution 20-09-02, Street Finance Report

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

RESOLUTION NO. 20-09-02

APPROVE ROAD USE TAX (SFR) REPORT

WHEREAS: The State of Iowa requires that in order to receive Road Use Tax monies an annual finance report must be filed and;

WHEREAS: The required reports have been completed and submitted to the council for

 approval.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca the report

is approved and the council orders submission to the state the annual Road Use Tax (Street Financial Report) report for 2019/2020.

Passed and approved this 16th day of September 2020.

Roll Call: Shepherd, Casey, Gaunt, Narup, and Haidsiak

Bids were opened and reviewed. Motion Haidsiak second Narup to approve the sale of the recycling trailer to Chad James for $200 and the sale of the Merry-go-round to Tim Myers for $250.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Narup presented to the Council the Retail Strategies Initiatives that is being run through the MCDC. He would like the Council to support the initiative. This is a firm that will help bring retail businesses to the county. Motion Narup second Haidsiak to pledge $2000 to support the Retail Strategies.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Shawna let the Council know she has resigned from her position and will always be an advocate for us. She thanked Haidsiak and Narup for their service and support.

Martha gave the library report: Bridges usage is down. Curbside and delivery service is up, she is working on the annual report, reading to the JK and Kindergarten classes only this year, book club was held at the community building, applied for a couple grants, registered for a conference out of Colorado, and her email has recently changed due to the State Library changes.

Varley gave an update on the two court cases and properties. The City has deeds for all the nuisance properties on his list other than the McCuen property.

James gave the Public Works report. They have been busy working on sewer mains and man holes, jetting should be completed next week, and they have also been busy with mowing and tree removal.

COVID 19 discussion – Myers gave an update on the first round of COVID-19 reimbursement. There was some discussion on updating the City’s two new laptops and office furniture. Motion Haidsiak second Shepherd to approve moving forward with both.

Ayes: Casey, Haidsiak, Gaunt, and Shepherd and Narup Nays: None

Any other business –Narup thanked Chad for the tour of the City and for doing a great job keeping the town going.

Mayor Council Comments- None

Public Comment – Marcus asked about our solar power ordinance and gave some recommendations on possible modifying our current one.

Motion Shepherd second Haidsiak to adjourn at 6:16 pm.

Next regular City Council meeting is October 21st at 5:30pm at the Villisca Community Building.

Attest:

 Kadee Myers, City Clerk Marilyn Halda, Mayor

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| --- | --- | --- |
| SEPT CLAIMS |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| ACCESS SYSTEMS  | copier service  | 127.56 |
| ACCO  | chemicals  | 5,194.00 |
| ADVANTAGE ADMINISTRATORS  | benefits  | 24.5 |
| ADVANTAGE ADMINISTRATORS  | benefits  | 710.15 |
| AFLAC  | AFLAC-PRETAX  | 140.28 |
| ALLENSWORTH HEATING & COOLING  | AC REPAIR  | 123.5 |
| Alliant Energy  | NATURAL GAS  | 173.86 |
| AMAZON  | BOOKS  | 348.97 |
| AVESIS  | VISION FAMILY  | 72.84 |
| CARD SERVICES - VISA  | BOOKS/SHIPPING  | 97.54 |
| CENTER POINT LARGE PRINT  | BOOKS  | 44.34 |
| CHAT MOBILITY  | cell service  | 128.23 |
| CITY OF RED OAK AMBULANCE  | TIER SERVICE  | 335 |
| CLARINDA REGIONAL  | TIER SERVICE  | 220 |
| DAVID RIGGLE  | CLOTHING  | 125.69 |
| DEMCO  | FACE SHIELDS  | 39.85 |
| Dickel Duit Outdoor Power  | CHAIN SAW REPAIRS  | 322.88 |
| EMERGENCY APPARATUS MAINTENANC | PUMP TEST  | 450.41 |
| FASTENAL  | SUPPLIES  | 585.75 |
| FINE SERVICES-PEST CONT.  | PEST CONTROL  | 75 |
| FARMERS MUTUAL TELEPHONE CO  | SERVICE  | 394.91 |
| GRAINGER  | PAINT  | 619.58 |
| DENNIS R HAMMERSTROM  | STORM DRAIN/CURB/MAN HOLES  | 5,200.00 |
| IOWA DOT  | SIGN  | 25.77 |
| Iowa One Call  | LOCATES  | 38.7 |
| IPERS  | IPERS  | 3,118.62 |
| IRS - 941 DEPOSIT  | FED/FICA TAX  | 2,334.42 |
| IRS - 941 DEPOSIT  | FED/FICA TAX  | 2,380.06 |
| JONES AUTOMOTIVE  | SERVICE  | 94.05 |
| JUNIOR LIBRARY GUILD  | BOOKS  | 228.2 |
| KADEE MYERS  | CLOTHING  | 39.05 |
| Keystone Laboratories, INC  | mustang67@iowatelecom.net  | 526 |
| MATHESON TRI-GAS/LINWELD  | RENTAL ON TANK  | 283.42 |
| MENARDS  | SUPPLIES  | 505.98 |
| MONTGOMERY COUNTY DEVELOPMENT  | CONTRIBUTION  | 4,000.00 |
| MPLC  | LICENSE  | 120.38 |
| OVERDRIVE, INC  | BRIDGES  | 463.36 |
| PAGE COUNTY LANDFILL ASSN  | RECYCLING  | 400 |
| PHYSICIAN'S CLAIMS COMPAN  | AMBULANCE BILLING  | 175.19 |
| QUILL  | SUPPLIES  | 47.01 |
| RICOH USA, INC.  | COPIER  | 8.4 |
| SOUTHWEST SANITATION, INC  | TRASH SERVICE  | 57.5 |
| STATE LIBRARY OF IOWA  | BRIDGES  | 162.12 |
| SOUTHWEST IOWA RURAL ELE  | UTILITIES  | 35.4 |
| SOUTHWEST IA PLANNING COUNCIL  | HOUSING  | 1,651.00 |
| Treasurer, State of Iowa  | STATE TAX  | 808 |
| Treasurer, State of Iowa  | MONTHLY SALES TAX  | 1,096.00 |
| TY'S OUTDOOR POWER & SERVICE  | SUPPLIES  | 332.84 |
| UNITED FARMERS COOP  | DIESEL/GASOHOL  | 3,774.45 |
| UPS  | shipping  | 214.72 |
| VILLISCA POWER PLANT  | ELECTRIC  | 5,774.41 |
| VISA  | TRAINING  | 644.83 |
| WELLMARK BLUECROSS BLUESHIELD  | BENEFITS  | 1,102.05 |
| Accounts Payable Total  |   | 45,996.77 |
|   | Refund Checks Total  |   |
| Total Paid On: 8/26/20  |   | 7,152.06 |
| Total Paid On: 9/11/20  |   | 7,330.57 |
| Total Payroll Paid  |   | 14,482.63 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 60,479.40 |