VILLISCA CITY COUNCIL REGULAR MEETING

WEDNESDAY, APRIL 15, 2020 AT 5:30 PM COMMUNITY BUILDING

The meeting of the Villisca City Council was held April 15, 2020.   In order to help stop the spread of the COVID-19 virus, this special meeting of the Villisca City Council had an electronic option.  Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis.  On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site.

Meeting called to order at 5:30 p.m. April 15th by Mayor Halda with the following roll call:

 PRESENT: Gaunt, Casey, Haidsiak, Narup, and Shepherd ABSENT: None

Also present: City Clerk-Kadee Myers, and Martha Herzberg. Via teleconference were Chad James, John McKean, Shawna Silvas, and James Varley

Motion Narup second Haidsiak and unanimous vote to approve the agenda.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Motion Haidsiak second Shepherd and unanimous vote to approve the consent agenda. The consent agenda including past minutes, report of receipts and disbursements, Clerk, VMPP, and Sheriff Reports were reviewed by copy.

Ayes: Casey, Haidsiak, Gaunt, Shepherd, and Narup Nays: None

Bills were approved for payment by signature on April 15, 2020.

Utility Billing and Bank Reconciliation were approved by signature on April 15, 2020.

Halda opened the Public Hearing, Vacating alley west of 1st Ave, between 2nd and 3rd St at 5:31 pm. Myers confirmed she has received no comments at City Hall.

Halda closed the Public Hearing, Vacating alley west of 1st Ave, between 2nd and 3rd St at 5:32 pm.

Motion Haidsiak second Shepherd to approve Ordinance 356, vacating alley, 1st reading

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

Motion Shepherd second Haidsiak to Approve Resolution No. 20-04-01, TJ’s Café Liquor License

Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None

RESOLUTION NO. 20-04-01

APPROVE TJ’s CAFE LIQUOR LICENSE

WHEREAS: A Class B (includes wine coolers) Permit has been applied for, also Sunday privileges from TJ’s Café, due to expire May 5, 2020

WHEREAS: Council approval is required before renewal of the license will be granted.

THEREFORE BE IT RESOLVED by the City Council of the City of Villisca that the application is approved and the Clerk is directed to sign on behalf of the council.

Passed and approved this 15h day of April, 2020.

Roll Call: Haidsiak, Gaunt, Shepherd, Casey, and Narup

Motion Haidsiak second Shepherd to set public hearing on Budget Amendment FY20 on May 20th at 5:30 pm. Ayes: Haidsiak, Casey, Gaunt, Shepherd, and Narup Nayes: None.

John McKean spoke to the Council in regards to becoming a Certified Local Government (CLG). This is a program ran through the State of Iowa. The city would need to pass an ordinance and appoint a Commission. Silvas let the Council know Red Oak has done this and she can help get things set up. After a discussion the Council stated they would be interested, John will provide more information and topic was tabled until next month’s meeting.

McKean also asked the Council if they would support a Historical District, he would like the Library to be on the registry and we can add other buildings going forward. The Council supports John moving forward.

Martha gave the library report. They are now closed, no one is allowed in the building, they are still doing curb side and deliveries. Staffing remains the same but they are now closed on Saturdays. Bridge usage continues to grow. They did receive a $6000 grant from the Montgomery County Foundation, they asked for $15000, so she will look for other options. Martha will work on the Summer Reading Program. Shepherd thanked Martha for all her hard work and knowing her patrons.

Attorney Varley continues to work on the four properties and gave an update on them. Both trials have been postponed due to the COVID 19 pandemic. He also let the Council know he did have a conversation with Jon Spunaugle, there was some discussion on next steps, Varley suggested a couple Council members sit down with Jon. Varley also explained the options on the W5th St properties; he will reach out to Mr. Klemme and bring back to the next meeting.

Public Works Director James gave his report, Narup asked about the sewer main repair. James asked the Council how to move forward with the pool. There was a discussion and it was agreed to move forward as if we are going to open and hopefully we will know more at the next meeting.

COVID 19 Discussion- everything is running good.

Any other business –None

Mayor Council Comments- None

Public Comment – Martha handed out a Bingo form.

Motion Shepherd second Haidsiak to adjourn at 6:25 pm.

Next regular City Council meeting is May 20th at 5:30pm at the Villisca Community Building.

Attest:

 Kadee Myers, City Clerk Marilyn Halda, Mayor

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| CLAIMS REPORT-APRIL |   |   |
| VENDOR | REFERENCE  | AMOUNT |
| A.C. GRIDLEY INC  | land lease  | 4,125.50 |
| ACCESS SYSTEMS  | copier  | 127.56 |
| ADVANTAGE ADMINISTRATORS  | benefits  | 24.5 |
| ADVANTAGE ADMINISTRATORS  | benefits km  | 1,173.55 |
| AFLAC  | AFLAC-PRETAX  | 140.28 |
| ALAN GRIDLEY  | land lease  | 4,125.50 |
| Alliant Energy  | NATURAL GAS  | 652.73 |
| AMAZON  | books  | 267.31 |
| ATLANTIC NEWS TELEGRAPH  | publication  | 126.99 |
| AVESIS  | benefits  | 36.42 |
| calhoun-burns and associates  | engineering bridge  | 10,084.10 |
| CARD SERVICES - VISA  | books  | 248.22 |
| CENTER POINT LARGE PRINT  | books  | 44.34 |
| CHAT MOBILITY  | cell service  | 128.23 |
| DEARBORN NATIONAL LIFE IN  | benefits  | 686.52 |
| Dickel Duit Outdoor Power  | grinder  | 223.58 |
| DOLLAR GENERAL  | cleaning supplies  | 30.6 |
| ELECTRIC PUMP  | parts  | 2,090.75 |
| FASTENAL  | pump  | 399.99 |
| FIRE SERVICE TRAINING  | TRAINING SUPPLIES  | 547 |
| FARMERS MUTUAL TELEPHONE CO  | SERVICE  | 457.5 |
| GLASCO UV LLC  | LAMPS  | 3,012.30 |
| GRAND ISLAND RADIOLOGY  | WORKS COMP  | 36 |
| HENNINGSEN CONST.  | COLD PATCH  | 1,529.75 |
| IOWA ASSOC. MUN. UTIL  | MEETINS/DUES  | 622.15 |
| IOWA ECONOMIC DEVELOP AUTH  | CDBG FUNDS  | 22,020.00 |
| IPERS  | IPERS  | 3,051.54 |
| IRS - 941 DEPOSIT  | FED/FICA TAX  | 2,348.16 |
| IRS - 941 DEPOSIT  | FED/FICA TAX  | 2,190.02 |
| JAMES KENYON  | BOOKS  | 31 |
| JAMES VARLEY  | LEGAL  | 4,278.70 |
| GAYLE E HEARD  | REPAIRS/SUPPLIES  | 48.3 |
| Keystone Laboratories, INC  | mustang67@iowatelecom.net  | 1,106.00 |
| CYNTHIA L STURM  | OFFICE SUPPLIES  | 80.1 |
| Loomis Abstract Company  | LIEN SEARCH  | 175 |
| MANGOLD ENVIRONMENTAL  | SUPPLIES  | 144 |
| MATHESON TRI-GAS/LINWELD  | RENTAL ON TANK  | 301.71 |
| MUNICIPAL EMERGENCY SERVICES  | BUNKER GEAR  | 11,835.70 |
| MUNICIPAL SUPPLY, INC  | SUPPLIES  | 599.33 |
| PAGE COUNTY LANDFILL ASSN  | RECYCLING  | 400 |
| RED OAK EXPRESS  | SUB  | 79.98 |
| SOUTHWEST SANITATION, INC  | TRASH  | 57.5 |
| SOUTHWESTERN COMMUNITY COLLEGE | TRAINING  | 60 |
| SOUTHWEST IOWA RURAL ELE  | UTILITIES  | 40.73 |
| THERESA JOHNSTON  | COMMUNITY BUILDING REFUND  | 60 |
| Treasurer, State of Iowa  | STATE TAX  | 756 |
| UNITED FARMERS COOP  | DIESEL/GASOHOL  | 1,002.12 |
| UPS  | shipping  | 324.09 |
| DENNIS V FOSSON  | MOWER  | 14,593.00 |
| VILLISCA POWER PLANT  | ELECTRIC  | 7,102.74 |
| VILLISCA REVIEW STANTON VIKING | PUBLICATIONS  | 174.1 |
| VISA  | TARPS  | 1,126.13 |
| WHIPP SALES AND SERVICE  | REPAIRS  | 130.53 |
| Accounts Payable Total  |   | 105,057.85 |
| 600 | WATER  | 115.53 |
|   | Refund Checks Total  | 115.53 |
| Total Paid On: 3/25/20  |   | 7,493.18 |
| Total Paid On: 4/10/20  |   | 7,061.97 |
| Total Payroll Paid  |   | 14,555.15 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 119,728.53 |